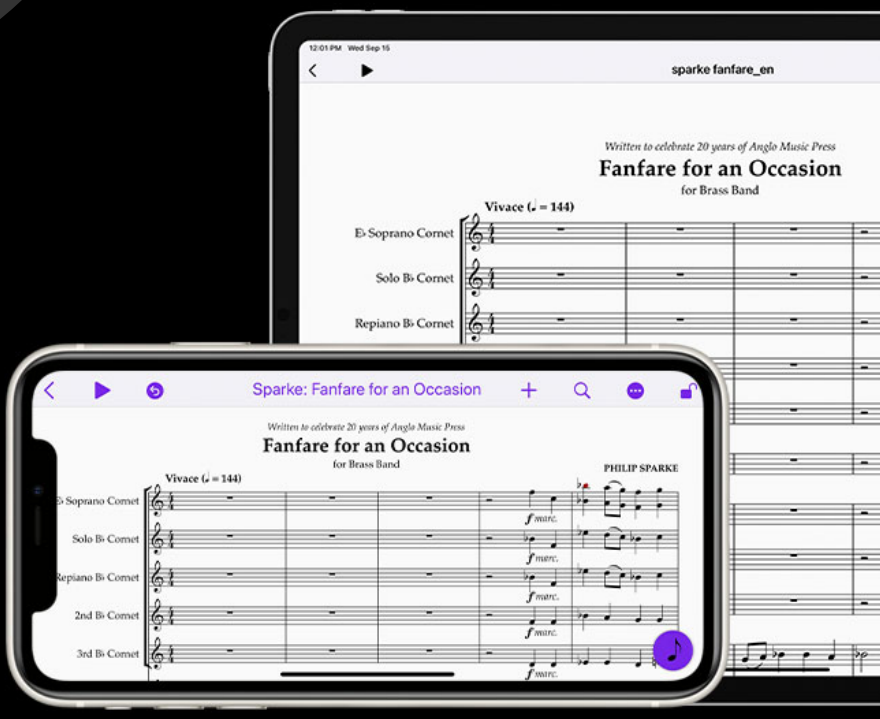
Using Sibelius for Mobile

on iPhone and iPad



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Product features, specifications, system requirements, and availability are subject to change without notice.

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Sibelius for Mobile on iPad and iPhone

Welcome to Sibelius® music notation software from Avid®. Sibelius lets you create beautiful scores, parts, charts, lead sheets, songbooks—really any kind of printed music in any style, for any genre. Whether you are creating orchestral scores, jazz charts, guitar tab, worksheets for music education, or anything else, Sibelius lets you do it quickly and easily with professional results.

Sibelius software runs on macOS or Windows, and the Sibelius app on iPad or iPhone. You can share Sibelius scores (.sib files) between all platforms. This lets you work on your scores in the studio on your desktop or laptop computer, or on the go with your iPad or iPhone. Keep your Sibelius files on cloud storage (such as iCloud) to work on them with Sibelius on your desktop or laptop computer in tandem with Sibelius for mobile on your iPad or iPhone. Note that not all features available with each tier of Sibelius software on macOS or Windows are currently available with the Sibelius app on iPad or iPhone (see Feature Differences by Tier). There are also a few minor differences between using Sibelius on iPad versus iPhone. These differences are identified in this guide where appropriate.

The Sibelius software product line consists of three tiers of feature functionality ranging from beginner to professional: Sibelius | First (perfect for beginners), Sibelius Artist (great for students and skilled amateurs), and Sibelius | Ultimate (a must for professionals). In this documentation, "Sibelius" generally refers to all three—Sibelius | First, Sibelius Artist, and Sibelius | Ultimate—for the sake of readability. This guide specifically covers using Sibelius for mobile on iPad and iPhone. For detailed information on all Sibelius features and functions, see the *Sibelius Reference Guide.pdf*.

To get started, download and install the Sibelius app on your iPad or iPhone for free from the Apple App Store. Once it is installed you can log in to your Avid Master Account to unlock features if you already have Sibelius | Ultimate or Sibelius Artist software for your desktop or laptop computer, or you can upgrade your subscription with your Apple User ID to unlock features just for Sibelius on your iPad or iPhone.

Avid Master Account

Your Avid Master Account (at my.avid.com) lets you register and manage all of your Avid products, subscriptions, and entitlements. You can download any software, documentation, and other assets you are entitled to from your Avid Master Account.

To sign up, go to avid.com, click on "Sign In," and then fill in the required fields located under "Create Avid Master Account." Choose "Link this account" if you already have an account or choose "Create Account," fill in the required fields, and click Submit.

Your Avid Master Account is divided into sections. Notice that the Avid Support Center, Download Center, and Avid Community need to be linked.

If you own a registered copy of or subscription for Sibelius Artist or Sibelius Ultimate, log in to your Avid Master Account from the Sibelius app on iPad or iPhone to unlock the corresponding feature set. For more information, see Avid Login or In-app Purchase.

Resources

The Avid website (www.avid.com/sibelius) is your best online source for information to help you get the most out of Sibelius.

Account Activation and Product Registration

Activate your product to access downloads in your Avid account (or quickly create an account if you do not have one). Register your purchase online, download software, updates, documentation, and other resources.

www.avid.com/account

Support and Downloads

Contact Avid Customer Success (technical support), download software updates and the latest online manuals, browse the Compatibility documents for system requirements, search the online Knowledge Base or join the world-wide Avid user community on the User Conference.

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Video Tutorials

Get started with Sibelius quickly by reviewing our online Sibelius tutorial videos:

Sibelius Tutorials and

Sibelius for Mobile Tutorials

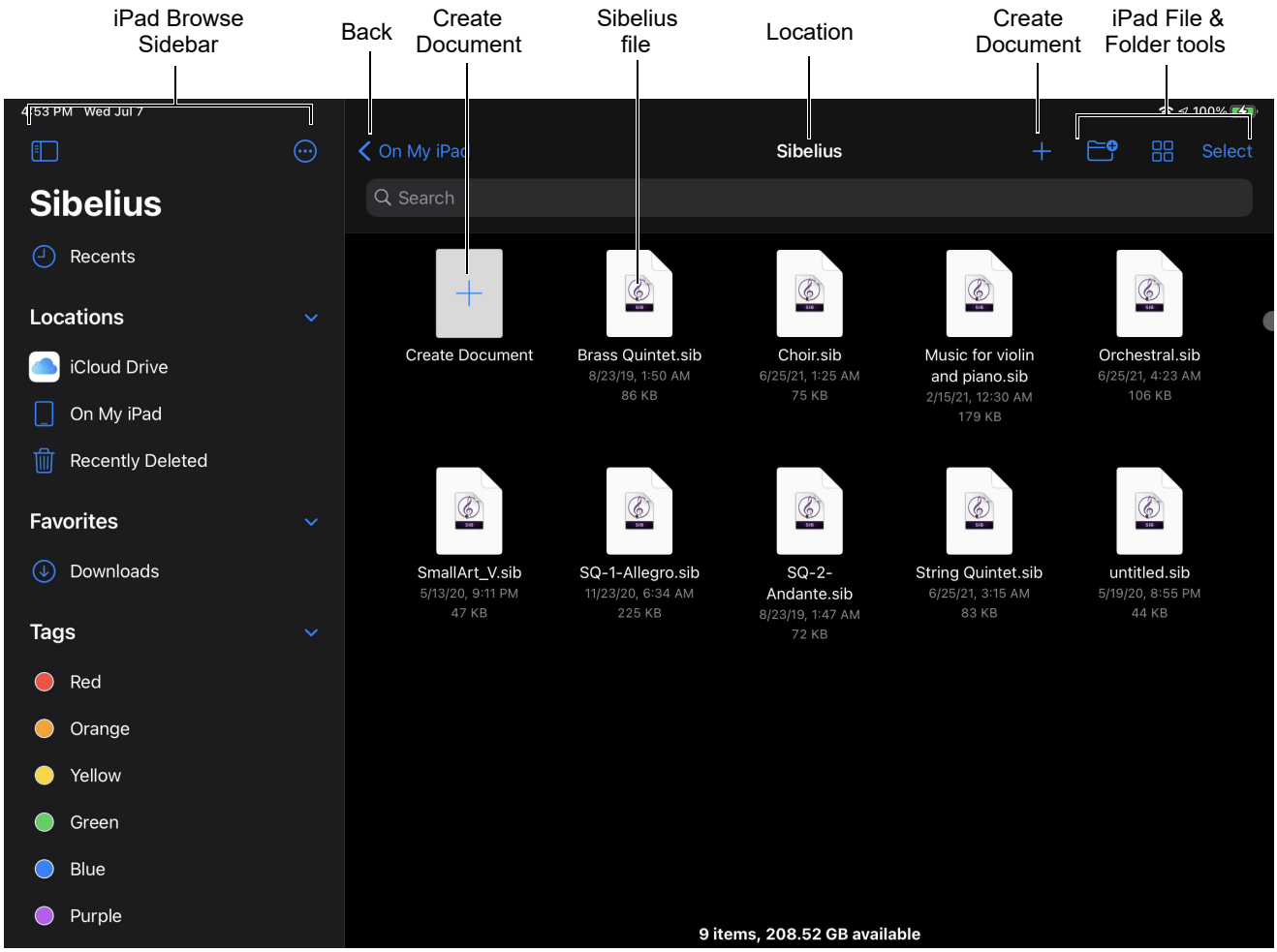
Sibelius Views on iPad and iPhone

Sibelius on an iPad or iPhone has two main views: Documents view and Score view. In Documents view you can manage and open Sibelius files (.sib), as well as create new Sibelius scores. In Score view you can edit, play, print, and review scores.

Light versus Dark—the Sibelius app follows the Display & Brightness settings for Appearance automatically (in the Settings app).

Documents View

When you first launch the Sibelius app on an iPad or iPhone it opens in Documents view. Subsequently, if you quit the app while in Score view, the next time you launch the app it opens the last score you had open in Score view. Documents view lets you navigate the iOS file system where you can manage and open Sibelius files (.sib) on your iPad or iPhone, as well as create new Sibelius scores. All common iOS file management functions are available in Documents view. You can navigate Locations (such as your iCloud Drive, On My iPad or On My iPhone, and Favorites), use Tags, create folders, and so on. When you select files or folders you can use common file and folder management tasks, such as Share, Duplicate, Move, Delete, and More. Additionally, a Create Document icon is always present in the upper left hand corner of this view. Tapping either that or the + symbol at the top of the screen opens the Manuscript Paper and Example Score view where you can create a new score (.sib file).

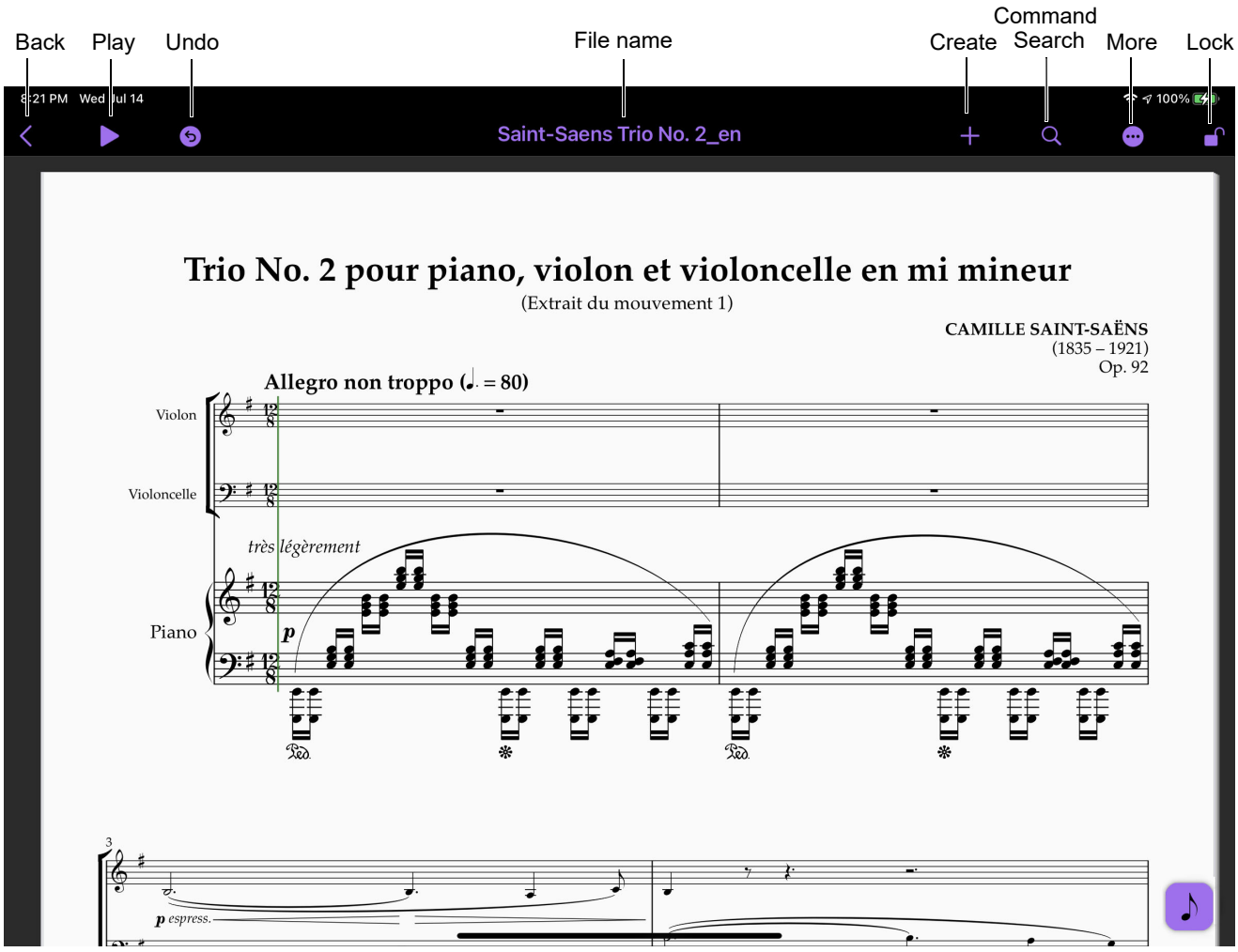


Documents view

Documents view functions very much like the Files app. It lets you navigate local (On My iPad or On My iPhone) and Cloud-based (such as iCloud) locations and folders, open and create Sibelius files, as well as manage files and folders (see Working with Sibelius Files).

Score View

Tap a Sibelius file in Documents view to open it in Score view. Alternately, you can tap a Sibelius file in the Files app and it will launch the Sibelius app with that file in Score view. If you had a score open the last time you quit the app, the next time you launch the app it opens that score in Score view. Score view lets you play back, edit, review, and print a score, as well as log in to and manage your account and Sibelius licenses.



Score view

Score view provides the following controls along the top of the window (from left to right):

< (Back button) Tap to return to Document view. Touch and hold for a menu that lets you Save, Save and Close, or Close without Saving. The opacity of the Back button indicates whether or not the currently open file is saved (full opacity = all changes saved) or not (half opacity = unsaved changes).

Play/Stop Tap to start or stop playback of your score.

↩ (Undo button) Tap to undo the last action. Touch and hold for a menu that lets you Undo the last action or Redo the last undone action.

Title Bar Shows the file name of your score. The file name is bold when the score is saved. The file name changes to non-bold as soon as any unsaved changes are made.

+ (Create menu) Tap to access Notation, Lines, Symbols, Text, and Instrument galleries.

Command Search Tap and type one or more keywords into the Command Search field to see a list of matching commands. You can also find commands listed within a category, such as Appearance or Layout. Any commands that are not supported in your tier of Sibelius are grayed out. Commands that are not currently supported on iPad or iPhone are not shown.

... (More menu) Tap to access Unlock more features/Manage Subscription, Print, Document Setup, Score / Parts, Transposition, and Bluetooth MIDI options. You can also access in-app Getting Started videos and online PDF documentation for Sibelius.

Lock/Unlock Tap to lock or unlock the score. When unlocked, you can edit the score. When locked, you can only view, play back, and print the score. When opening a score created in a higher tier of Sibelius (such as Sibelius | Ultimate) in a lower tier of Sibelius (such as Sibelius First) that has more staves than are supported, the score opens locked and cannot be unlocked.

Moving and Zooming Pages in Score View

In Score view, you can use touch gestures to move and zoom in and out on pages of your score (see Touch Gestures).

To move pages in Score view:

- With one finger (or Apple Pencil), touch any blank space of the score and drag in any direction.

Note that touching an object in the score will select it, and dragging will move the selected object.

To zoom in on a page in Score view:

- Touch the screen with two fingers, then move them farther apart in a stretch gesture.

To zoom out on a page in Score view:

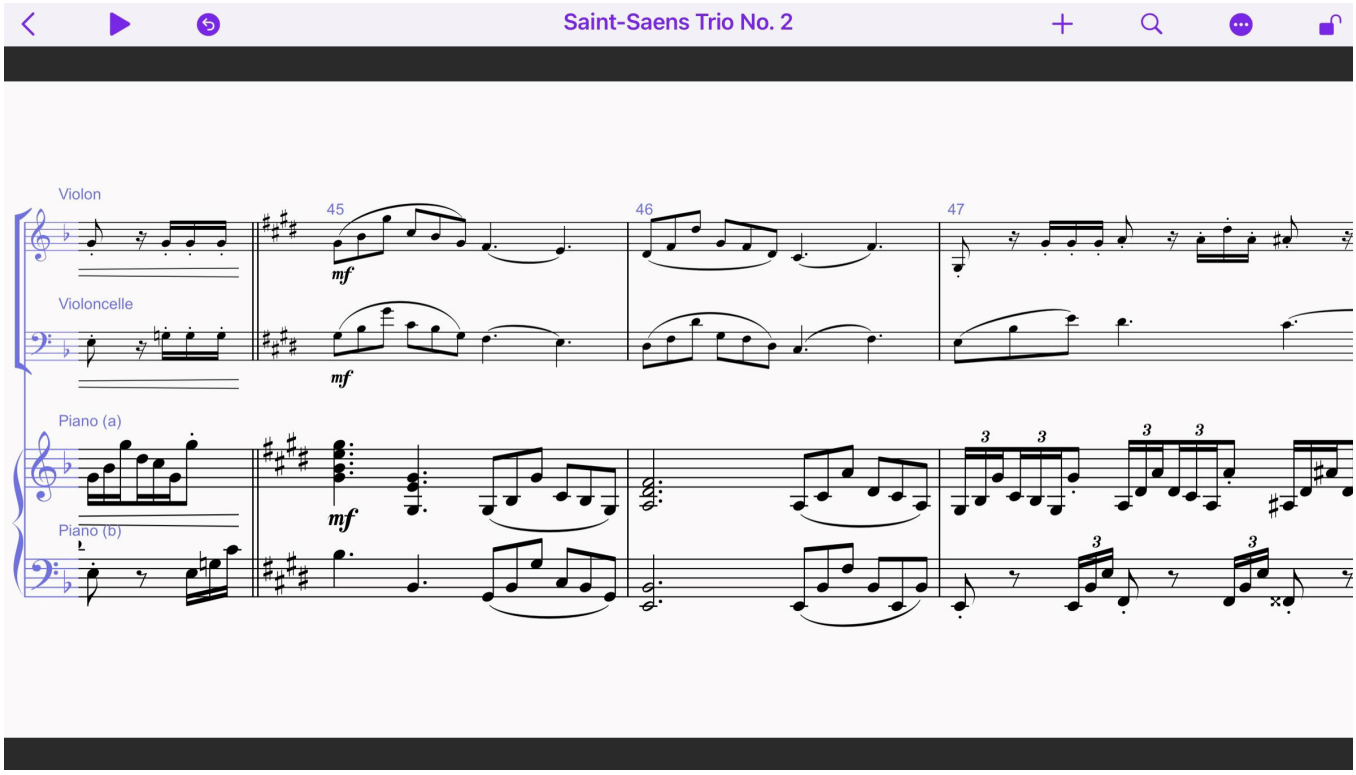
- Touch the screen with two fingers, then move them closer together in a pinch gesture.

To move pages while zooming:

- Drag in any direction while using the zoom in or out gesture.

Panorama View

Panorama view is an alternative way of viewing your score from the default Page view. Instead of being laid out on the screen in pages, you can view your score as a single system of music that scrolls through the music horizontally from left to right. In Panorama view you can concentrate on note input and editing without thinking about page layout.



Panorama view

To toggle Panorama view on or off:

1 In Score view, tap the Command Search icon (see Command Search).

2 Do one of the following:

- Using the on-screen keyboard or an external keyboard, type “Panorama.”
- Swipe left to navigate to the View category and tap to select it.

3 Tap the Panorama command (under the View category).

The view changes from Page to Panorama (or from Panorama back to Page).

Using an external keyboard, press Shift+P to toggle between Panorama and Page views.

Opening and Creating Scores

Opening, Saving, and Closing Scores

You can open Sibelius files using the File app or in the Sibelius app through Documents view. Once you open a file in Score view you can Save it and keep it open. Closing a file in Score view returns you to Documents view.

To open a score, do one of the following:

- Navigate to Files on your iPad or iPhone or on any cloud storage service that you use (such as iCloud, OneDrive, or DropBox). When you locate the Sibelius file (.sib) you want, tap it to open it and launch the Sibelius app.
- If the Sibelius app is already running, locate the Sibelius file you want to open in Documents view and tap it to open it in Score view.

To save the open score:

- In Score view, touch and hold **<** and then tap Save.

To close the open score, do one of the following:

- Touch and hold **<** and then tap Save and Close to save and close the score.
- Touch and hold **<** and then tap Close (without Saving) to close the score without saving.

Creating a Score

To create a new score:

1. In Documents view, do one of the following:
   - Tap the Create Document icon.
   - Tap **+** at the top right in Documents view.
2. Tap to Choose a Manuscript Paper from the available options (see Manuscript Paper and Example Score Gallery).
3. Your new score opens in Score view (you can change, add, or remove Instruments once your new score is open in Score view).
4. Touch and hold **<** and tap Save to save the score.

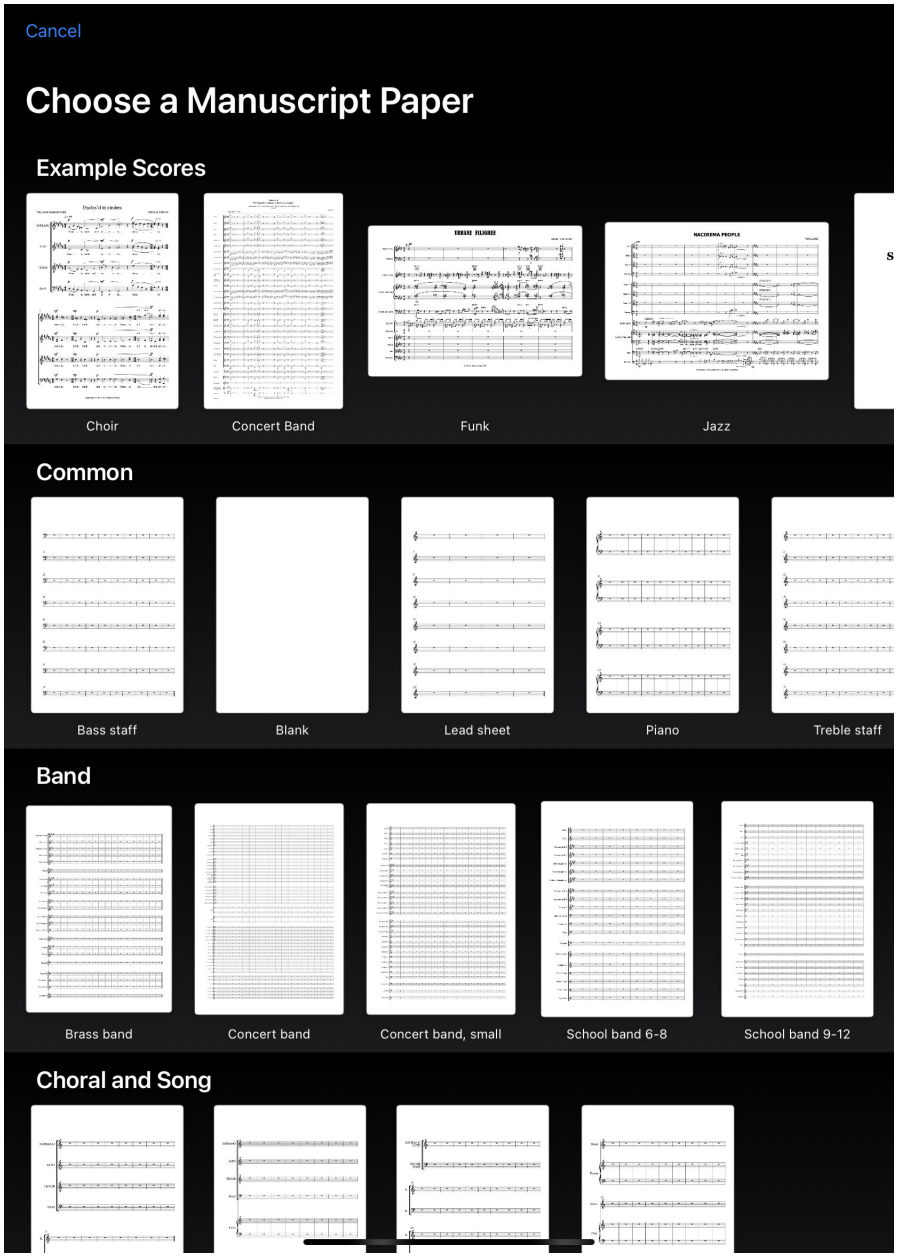
The Sibelius file for your new score is created in the location where you tapped Create Document or **+** using the name of the selected Manuscript Paper. You can rename the new Score file in Documents view (see File Management).

Manuscript Paper and Example Score Gallery

When you create a new score, you must Choose a Manuscript Paper. At the top of the gallery are Example Scores that you can open and explore complete scores in different genres and styles of notation so you can get to know Sibelius. Below the Example Scores are Score Templates that are organized by category (such as Common, Band, Choral and Song, and so on). These are blank scores in many different styles, genres, and instrumentation. When creating a new score select a template that best matches your needs (such as Piano, Lead Sheet, Choir SATB, Big Band, or String Orchestra).

To navigate the Manuscript Paper and Example Score Gallery:

- Swipe up or down to navigate the template categories.
- Swipe left and right to navigate each category.
- Tap any score to open that particular Example Score or Manuscript Paper.
- Tap Cancel to return to Documents view without opening an Example Score or Manuscript Paper.



Manuscript Paper gallery

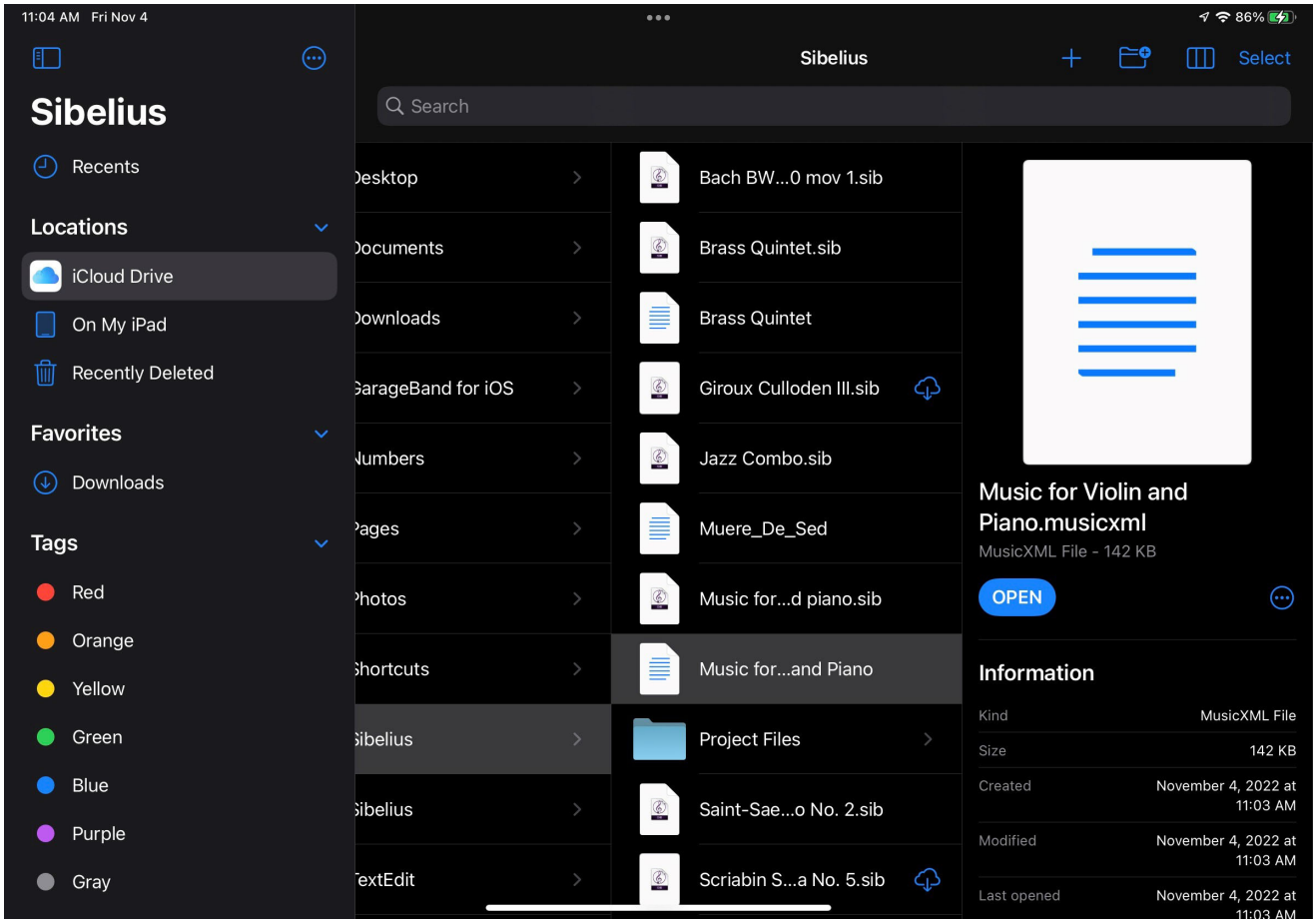
Importing MusicXML Files

Sibelius lets you open MusicXML files (.musicxml and .mxl) as new Sibelius scores (.sib). You can export MusicXML files from third-party music notation software and then open those files in Sibelius.

To open a MusicXML file as a new score:

1 Launch Sibelius on your iPad or iPhone.

2 In Documents view, navigate to Files on your iPad or iPhone or on any cloud storage service that you use (such as iCloud, OneDrive, or DropBox). When you locate the MusicXML file (.musicxml or .mxl) you want, tap it to open it.



Opening a Music XML file

You can also open music xml files exported from any 3rd party iOS app, such as NotateMe.

Working with Sibelius Files

File Management

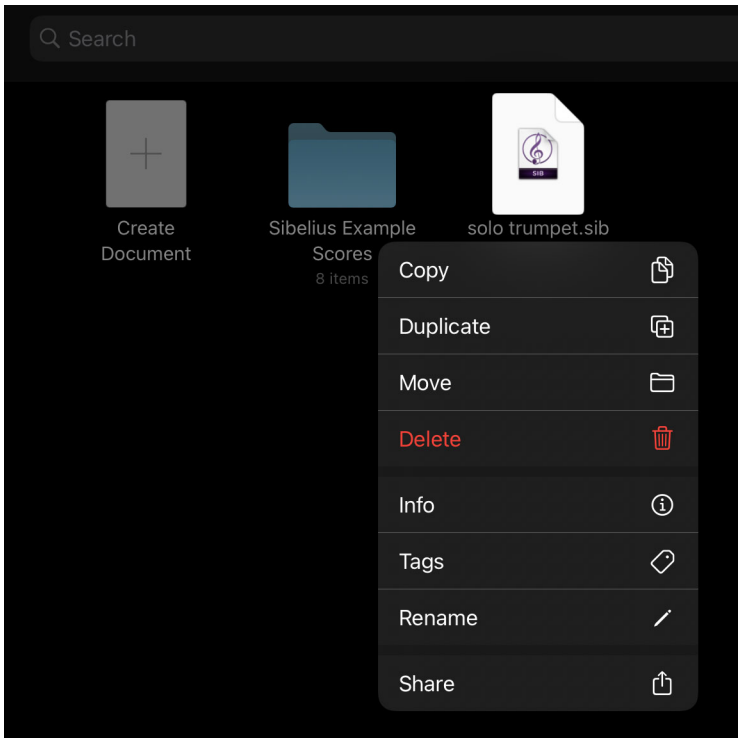
In Documents view, the Sibelius app uses many of the same file management tools as the Files app.

File Menu

Use the File menu to Copy, Duplicate, Move, Delete, get Info on, add Tags to, Rename, and Share any file or folder.

To access the File menu for any file or folder:

1. In Documents view, touch and hold on the file or folder you want manage.
2. Tap the command you want in the menu (such as Rename, Delete, or Share).
3. Follow any additional on-screen instructions to complete the selected task.



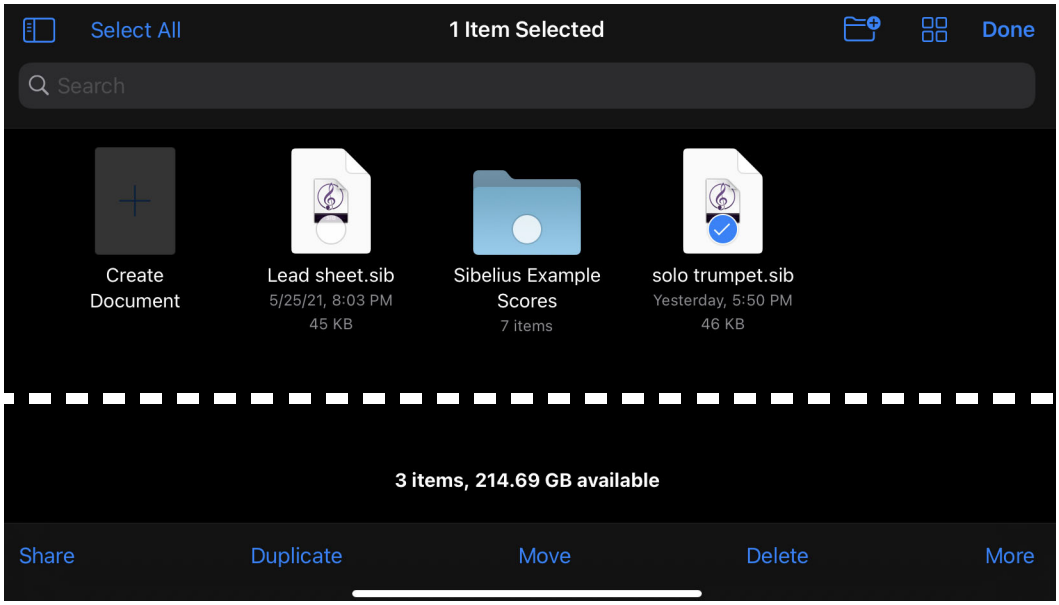
File menu

Selected File Commands

Several File Management commands are also available at the bottom of the screen in Documents view for selected files and folders: Share, Duplicate, Move, Delete, and More (New Folder with Item and Copy).

To apply commands on selected files and folders:

1. In the upper right corner of the screen in Documents view, tap Select. A selection circle appears on each file and folder.
2. Tap the circle on any file or folder to select it.
3. Tap the command at the bottom of the screen that you want to apply to selected files or folders.
4. Follow any additional on-screen instructions to complete the selected task.



Selected File commands (split screen)

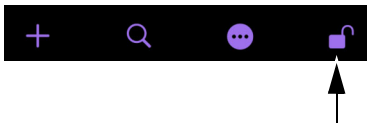
Locking and Unlocking Scores

The Sibelius app lets you lock or unlock scores to prevent or allow editing. When a score is unlocked, you can edit all aspects of the score. When a score is locked you cannot edit it, but you can view, play back, and print the score. Hidden objects, layout marks, and comments are not shown, which provides a clean look at the score as it will appear when printed. Additionally, when locked, the Undo, Create, and Command Search icons are hidden, and the remaining icons turn monochromatic. Document Setup options are also not available in the More menu when a score is locked. A locked score in the Sibelius app on iPad or iPhone is similar to Review mode in Sibelius on macOS and Windows.

To avoid inadvertently moving objects or respacing staves when navigating your score using touch gestures, you may want to temporarily lock it.

To lock or unlock a score:

- In Score view, tap the Lock icon in the upper right. The icon changes to appear locked or unlocked accordingly.



Unlocked score

Locked score

When opening a score created in a higher tier of Sibelius (such as Sibelius Ultimate) in a lower tier of Sibelius (such as Sibelius First) that has more staves than are supported, the score opens locked and cannot be unlocked.

Avid Login or In-app Purchase

When you first launch the Sibelius app, it opens with the Sibelius First feature set. If you own a registered copy of or an Avid subscription for Sibelius Artist or Sibelius Ultimate, log in to your Avid Master Account in Score view to unlock the feature set to which you are entitled. If you do not own a registered copy of or an Avid subscription for Sibelius Artist or Sibelius Ultimate, visit www.avid.com to buy one and create your Avid Master Account.

If you do not have an Avid Master Account and only want to use Sibelius on your iPad or iPhone, you can upgrade your subscription from Sibelius First to Sibelius Artist or Sibelius Ultimate with an in-app purchase through the App Store using your Apple ID. Use this method if you do not want to create an Avid Account. However, you will not be entitled to run Sibelius Artist or Sibelius Ultimate on your desktop or laptop computer. You can upgrade or downgrade your subscription at any time.

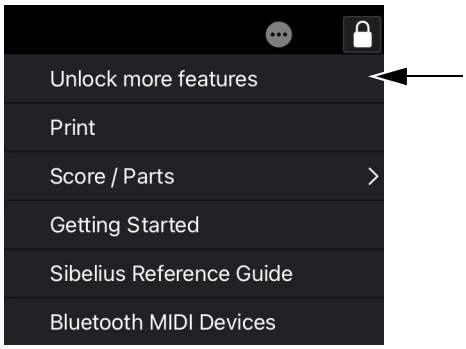
⚠ *Not all of the features and functionality that are available with Sibelius on macOS and Windows are currently available with the Sibelius app on an iPad or iPhone. For more information, see Feature Differences by Tier.*

Avid Master Account Login

To log in to your Avid Master Account:

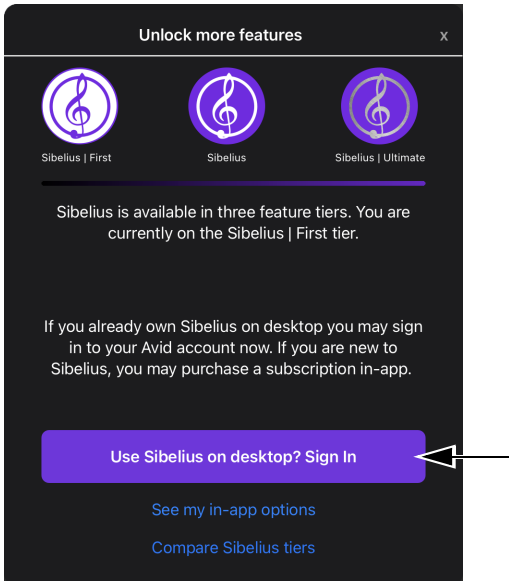
1 Launch the Sibelius app and open a Sibelius score file.

2 In Score view, tap **...** (the More menu at the top right) and then tap Unlock more features.

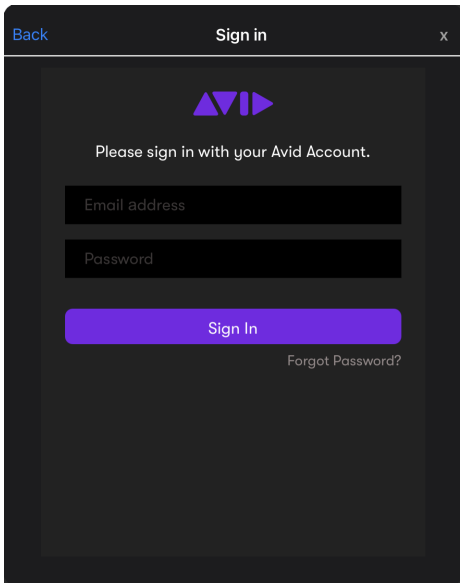


... More menu: Unlock more features option

3 In the Unlock more features window, tap Use Sibelius on desktop? Sign In.



4 In the Sign in window, enter the email address and password you use for your Avid Master Account.



5 Tap Sign In.

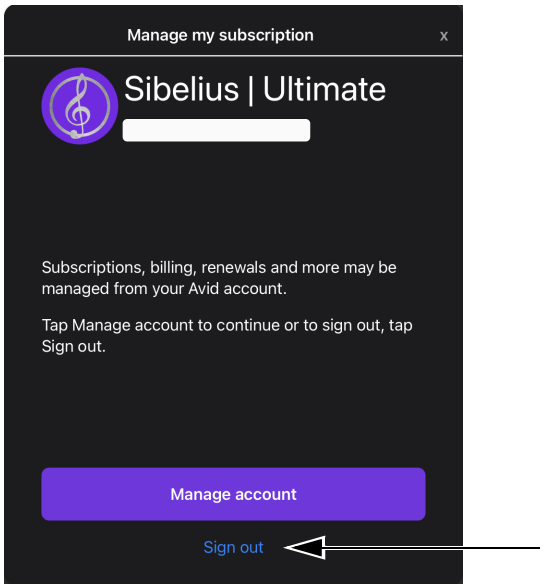
Once you are signed in to your Avid Master Account, the Sibelius app unlocks the feature set to which you are entitled.

⚠ *A current and up-to-date Update and Support plan or Subscription to Sibelius Artist or Sibelius Ultimate is required to unlock the corresponding features. If you own Sibelius 7.5 or later, you can check the status of your license in your Avid Master Account online. If you own an older version of Sibelius, visit Avid online and upgrade to a current subscription at a discount.*

To sign out of your Avid Master Account:

1 In Score view, tap ... (the More menu) and tap Manage Subscription.

2 In the Manage my subscription window, tap Sign out.



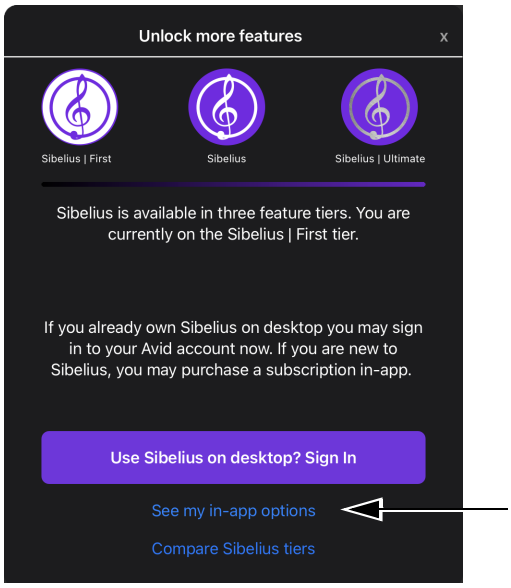
After signing out, the Sibelius app reverts to the Sibelius First feature set.

In-app Purchase with Apple ID

To upgrade to a higher tier of Sibelius with an in-app purchase through the App Store:

1 In Score view, tap ... (the More menu) and then tap Unlock more features.

2 In the Unlock more features window, tap See my in-app options.



3 Select the tier of Sibelius you want and tap Subscribe now.

4 Confirm your choice and tap Subscribe now.

5 Sign in with your Apple ID.

6 When you are notified that your purchase was successful, tap OK.

The Sibelius app unlocks the feature set to which you subscribed. You can change your subscription at any time using Manage Subscription.

Touch Gestures

In Score view, the Sibelius app responds to touch gestures using one or more fingers in specific ways for zooming, moving, making selections, note entry, and editing. You can also use the Apple Pencil (iPad only) or a mouse for some of these tasks (the iPhone can be used with a wireless mouse using Bluetooth).

Tap and Release

Tap the screen briefly and release without moving to select an object. This is equivalent to a single mouse click.

Double Tap

Double tap to select a staff in a system. Double tap a text object to edit it.

Triple Tap

Triple tap to select an entire staff in the score.

Touch and Drag

Touch blank space on the page of a score and drag to move it in Score view. This is how you can bring different pages of the score into view.

Touch an object and drag it to another location.

The Apple Pencil can also be used to move score pages and objects.

Swipe

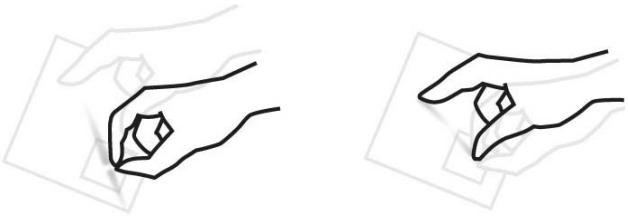
Touch and swipe left, right, up, and down to navigate galleries (Manuscript Paper and Create menu) and commands (Command Search).

Two-Finger Pinch

Touch the screen with two fingers, then move them closer together.

Use the two-finger pinch to zoom out on a score.

Two-Finger Stretch



Touch the screen with two fingers, then move them farther apart.

Use the two-finger stretch to zoom in on a score.

Using a Keyboard and Mouse

The Sibelius app supports an external keyboard and mouse (such as the Apple Magic Keyboard and Mouse with iPad or a wireless keyboard using Bluetooth with iPhone). Use the keyboard for text entry and keyboard shortcuts just as with Sibelius on macOS or Windows. Likewise, an external mouse behaves just like any mouse with Sibelius on macOS or Windows.

Keyboard Shortcuts

The Sibelius app currently supports the following Keyboard Shortcuts with an external keyboard on iPad or iPhone.

⚠ *Not all of the following Keyboard Shortcuts are available with an Apple Magic Keyboard since some keys are only available with an extended keyboard.*

General Commands:

Command+C – Copy

Command+X – Cut

Command+V – Paste

Command+S – Save

Command+Z – Undo

Command+Y – Redo

Delete – Delete selected object(s) or contents of selection

Selection Commands:

Command+A – Select all

Tab – Select next object

Shift+Tab – Select previous object

Shift+Home – Go to start of selection

Shift+End – Go to end of selection

Shift+Left Arrow – Extend selection left

Shift+Right Arrow – Extend selection right

Command+Shift+Left Arrow – Extend selection to start of bar

Command+Shift+Right Arrow – Extend selection to end of bar

Command+Shift+Home – Extend selection to start of score

Command+Shift+End – Extend selection to end of score

Option+Up Arrow – Move stave up (relative) / Select part of object above

Option+Down Arrow – Move stave down (relative) / Select part of object below

Shift+Up Arrow – Extend selection up

Shift+Down Arrow – Extend selection down

Option+Right Arrow – Select next part of object

Option+Left Arrow – Select previous part of object

Shift-tap – extend selection

Command-tap – select multiple objects

Note Entry:

1 – 32nd note

2 – 16th note

3 – 8th note

4 – Quarter note

5 – Half note

6 – Whole Note

7 – Natural

8 – Sharp

9 – Flat

0 – Transform into rest

. – Dot a note

A, B, C, D, E, F, G – pitches

S – Create a slur

Shift+S – End slur (during note input)

Option+Return – Next tie style

H – Create crescendo (hairpin)

Shift+H – Create decrescendo (hairpin)

J – Add a bend

Command+B – Add bar

Command+Shift+B – Add single bar

Command+Delete – Delete bar from the system

R – Repeat

X – Flip stem

Command+Shift+M – Use Multirests

Navigation:

Shift+P – Toggle between Panorama and Page views

Command+Shift+Up Arrow – Move up one staff (Cross staffed beaming)

Command+Shift+Down Arrow – Down one staff (Cross staffed beaming)

Up Arrow – Move object up

Down Arrow – Move object down

Command+Up Arrow – Move object up a lot

Command+Down Arrow – Move object down a lot

Left Arrow – Move object left / Select previous note

Right Arrow – Move object right / Select next note

Command+Left Arrow – Move object left a lot / Select start of bar

Command+Right Arrow – Move object right a lot / Select start of next of bar

Option+Shift+Left Arrow – Decrease spacing

Option+Shift+Right Arrow – Increase spacing

Command+Option+Shift+Left Arrow – Decrease spacing a lot

Command+Option+Shift+Right Arrow – Increase spacing a lot

Page Up – Move up a full screen

Page Down – Move down a full screen

Home – Move Left Arrow a full screen/page

End – Move Right Arrow a full screen/page

Command+Home – Move to first page

Command+Shift+Home – Move to last page

Command+Page Up – Move to top of page

Command+Page Down – Move to bottom of page

Shift+= – change the notehead style cycling forward through options (cross, diamond, slash etc.)

Shift+– – change the notehead style cycling backward through options (cross, diamond, slash etc.).

Option+Shift+Up Arrow – Move staff up |(absolute) / Select note in previous voice

Option+Shift+Down Arrow – Move staff down |(absolute) / Select note in next voice

Command+Option+Shift+Up Arrow – Move staff up a lot (absolute)

Command+Option+Shift+Down Arrow – Move staff down a lot (absolute)

Command+Option+Up Arrow – Move staff up a lot (relative / Select note in staff above

Command+Option+Down Arrow – Move staff down a lot (relative / Select note in staff below

Option+Page Up – Page up a small amount

Option+Page Down – Page down a small amount

Option+Home – Move screen left a small amount

Option+End – Move screen right a small amount

Appearance:

Return – System Break

Command Return – Page Break

Command+Shift+N – Reset note spacing

Command+Option+F – Focus on Staves

Command+Shift+L – Lock format

Command+Shift+U – Unlock format

Command+Option+Shift+M – Make into Page

Option+Shift+M – Make into System

Command+Option+Shift+H – Hide Empty Staves

Command+Shift+T – Toggle transposing score

Command+Option+Shift+L – Toggle Live Playback

Command+Shift+C – Align in a Column

Command+Shift+R – Align in a Row

Command+Shift+P – Reset Position

Command+Shift+D – Reset Design

Galleries:

Q – Clef

K – Key Signature

T – Time Signature

L – Lines

Z – Symbols

I – Instruments

, – Command Search

Score/Parts:

Command+Option+Shift+D – Reset to Score Design

Command+Option+Shift+P – Reset to Score Position

W – Switch Between Full Score and Part

Command+Option+‘ (accent) – Next Part

Command+Option+Shift+‘ (accent) – Previous Part

Undo and Redo

Sibelius lets you *undo* and *redo* any changes you make to a score. The Sibelius app provides Undo buttons in Score view and in the Keypad window. You can use touch gestures to undo or redo edits. Additionally, the Redo command can be used to repeat the previous command or action.

⚠ *Redoing a previous command only works if the Redo history is empty. Also note that here are a few commands that are excluded, most significantly Selection actions and mouse drag actions. These are part of the Undo/Redo history, but not part of repeat last command or action functionality.*

The Undo and Redo commands are also available using Command Search.

If you have an external keyboard, you can use the keyboard shortcuts Command+Z and Command+Y.

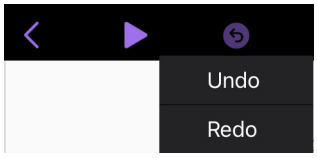
Undo Button in Score View

To undo the last thing you did in Sibelius:

- Tap the Undo button.

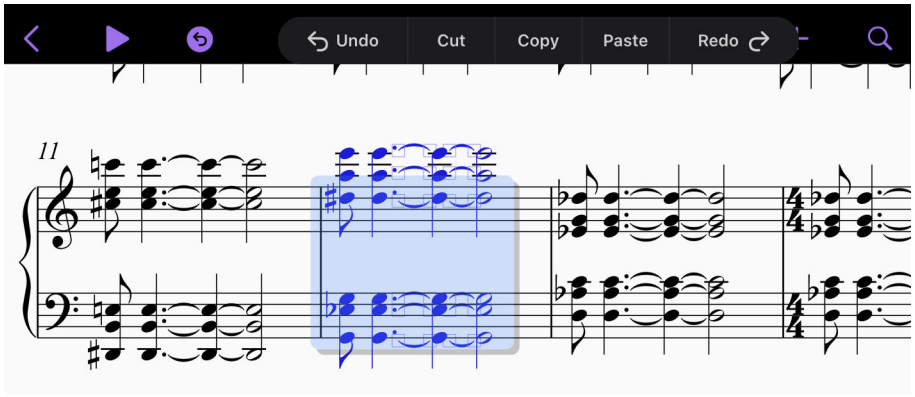
To redo the last undone action, or to redo the last command or action:

1. Touch and hold the Undo button.
2. Choose Redo from the menu.

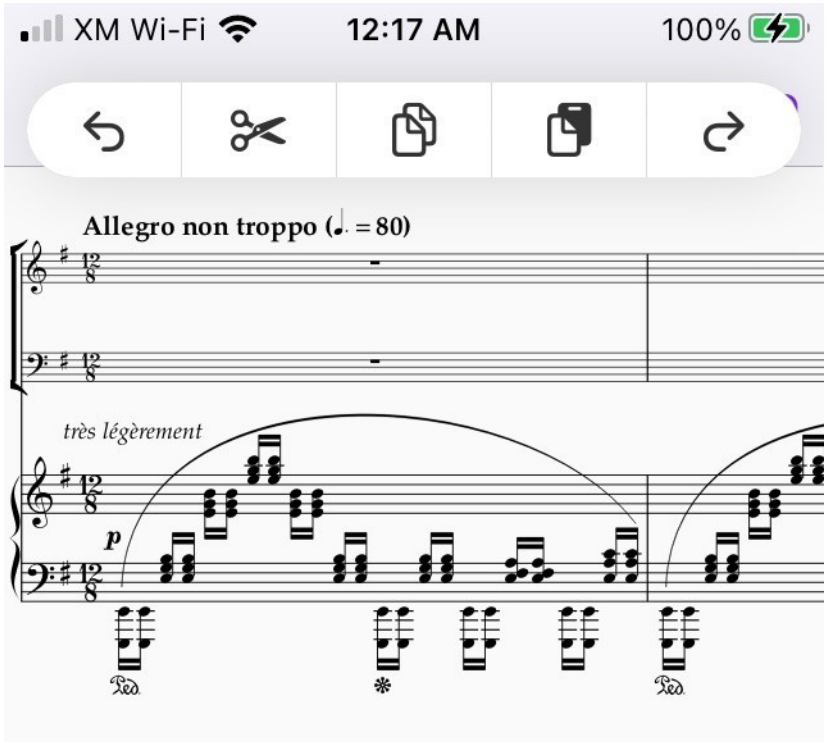


To show the Undo/Cut/Copy/Paste/Redo context menu:

1. Three-finger tap anywhere on the screen. The context menu appears at the top of the screen.
2. Tap Undo or Redo in the menu.



Context menu on iPad



Context menu on iPhone

Touch Gestures for Undo and Redo

You can undo and redo edits using touch gestures on the iPad or iPhone.

To undo the last thing you did in Sibelius:

- With three fingers, swipe left.

To redo the last undone action, or to redo the last command or action:

- With three fingers, swipe right.

Making Selections

In Score view, you can make object and range selections using touch gestures, the Apple Pencil (iPad only), or an external mouse (if available).

Object Versus Passage Selections

Sibelius lets you select individual objects in the score or whole passages (range selection) for editing, using the Keypad, Notation Galleries, and Commands. This includes note entry, copying and pasting, deleting, and so on.

There are four main kinds of selections:

- Single object selection, where just one object is selected.
- Multiple object selection, where several separate objects are selected.
- Passage selection, where a continuous passage of music is selected.
- System selection, a passage selection across all instruments in the score.

Objects in the score (such as notes, articulations, dynamics, and so on) change color when selected. Passage selections are indicated by a light blue ("staff passage") or purple box ("system passage") around it.

You can more or less do the same things to all four kinds of selection. The main difference is how you select the objects in the first place.

Making Selections

To make an object selection:

- Tap the object with your finger or Apple Pencil.

To select multiple objects, do one of the following:

- Long press each object with your finger or Apple Pencil.
- Using an external keyboard, Command-tap each object.

To make a marquee or "lasso" selection:

- Long press with your finger or Apple Pencil near where you want to make the selection and then drag to make the selection.

To select a single bar on a staff:

- Tap a bar on a staff.

To extend a passage selection to include another staff:

1. Make the passage selection on one staff.
2. Touch and hold with your finger on any other staff within the range of the first selection.

To extend any selection:

- Using an external keyboard, Shift-tap.

To select the all bars in a system for a single staff:

- Double-tap any bar on the staff in the system.

To select all bars for a single staff:

- Triple-tap any bar on the staff.

To select a single bar with all staves in a system, do one of the following:

- Tap a bar in any staff in the system with two fingers.
- Touch and hold on a bar in any staff in the system, and release.

To select an entire system (including all instruments):

- Double-tap a bar with two fingers.

To select all (entire score):

- Triple-tap any bar with two fingers.

To clear any selection:

- Tap any space on the score outside the selection.

Selection Colors

When an object is selected, it changes color to indicate that it is selected:

- Notes and staff-attached text and lines are colored according to the voice(s) to which they belong (voice 1 is dark blue, voice 2 is green, voice 3 is orange, and voice 4 is pink). If an object belongs to more than one voice, or all voices, it is colored light blue.
- Various other staff objects (such as symbols, clefs, instrument changes, and so on), apply to all voices and so are also colored light blue.
- System objects (such as system text, lines and symbols, time signatures, key signatures, and so on) are colored purple when selected.

Moving Selected Items

To move a selected item:

- Touch and drag the selected item to where you want to move. You can also use the Apple Pencil to do this on an iPad.

Cutting, Copying, and Pasting Selections

The Sibelius app lets you cut, copy, and paste selections using a context menu or three-finger touch gestures.

The Cut, Copy, and Paste commands are also available using Command Search.

If you have an external keyboard, you can use the keyboard shortcuts Command+X, Command+C, and Command+V.

To cut or copy and paste a selection using three-finger touch gestures:

1 Make the selection that you want to cut or copy.

2 Do one of the following:

- To copy the selection, pinch once with three fingers.
- To cut the selection, pinch twice with three fingers.

3 Move the selection to where you want to paste what you cut or copied.

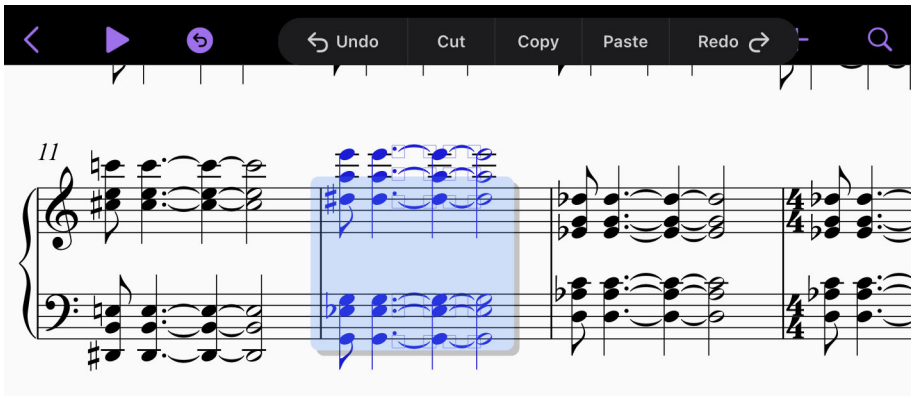
4 To paste what you copied or cut, stretch ("un-pinch") with three fingers.

To access the Undo/Cut/Copy/Paste/Redo context menu and cut or copy and paste a selection:

1 Make the selection that you want to cut or copy.

2 Three-finger tap anywhere on the screen. The context menu appears at the top of the screen.

3 Tap Cut or Copy in the menu.



Context menu on iPad

Context menu on iPhone

4 Make a new selection where you want to paste what you cut or copied.

5 Three-finger tap anywhere on the screen to show the context menu again.

6 Tap Paste in the menu.

Make Selection into an Irregular Bar

Sibelius lets you create an irregular bar from a selection using the Make Into Bar command. This is useful for creating pick-up bars and also for merging multiple bars.

The Make Into Bar command is best used during note entry, before adding system objects or formatting your score.

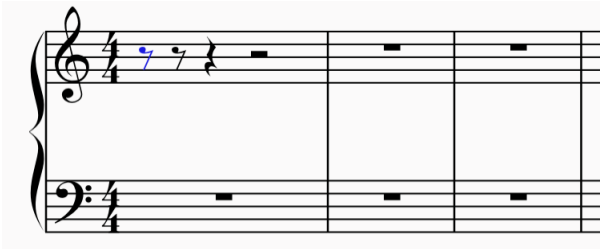
System objects are not included whether they are selected or not. This includes system text, symbols, lines, key signatures, and special barlines. Additionally, creating an irregular bar resets the layout, so if the selection includes the end of a line with a system or page break, it will be removed and you have to add the break back if you still want it.

Using the Make Into Bar command clears the clipboard.

Making a Pick-up Bar

To create a pick-up bar:

1 In score view, make a partial bar selection or a note selection in the first bar (for example, select an eighth-note rest in the first bar of a score in 4/4).

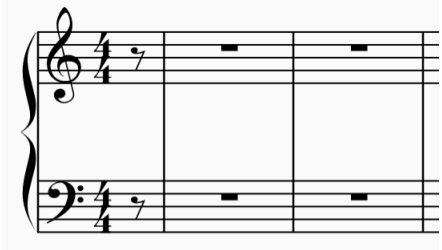


Eighth-note rest selected to create pick-up bar

2 Tap the Command Search icon and type “Make Into Bar.”

3 Tap the Make Into Bar command.

The first bar changes to the duration of the selection (such as an eight-note’s duration) while the following bars keep the duration of the specified meter.

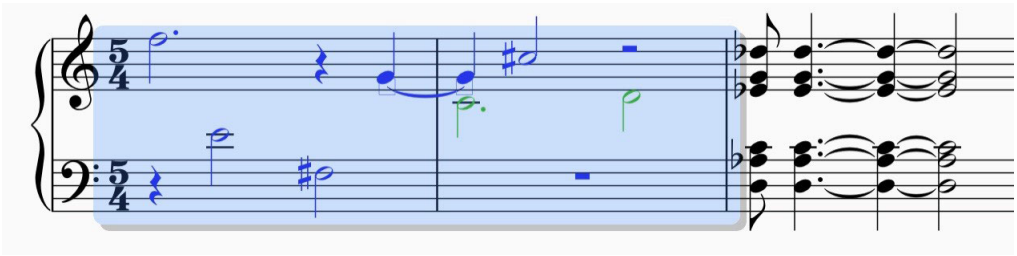


Eighth-note pick-up bar

Merge Selected Bars into an Irregular Bar

To merge multiple bars into a single irregular bar:

1 In score view, make a multi-bar selection (which may include partial bars as well as whole bars). Be sure to select everything you want to include in the new bar across all instruments. Any material that is not included in the selection will be omitted from the new bar and removed from the score.

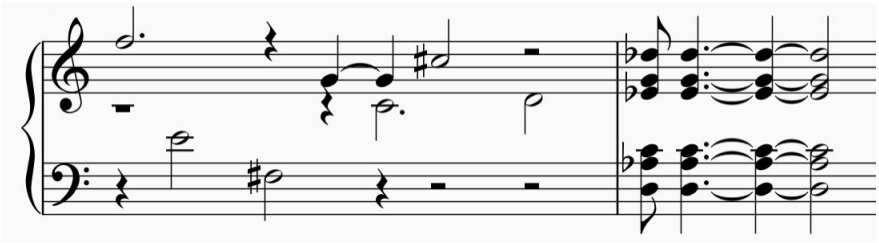


2 bars selected to be merged into a single irregular bar

2 Tap the Command Search icon and type “Make Into Bar.”

3 Tap the Make Into Bar command.

The selection merges into a single irregular bar.



New irregular bar

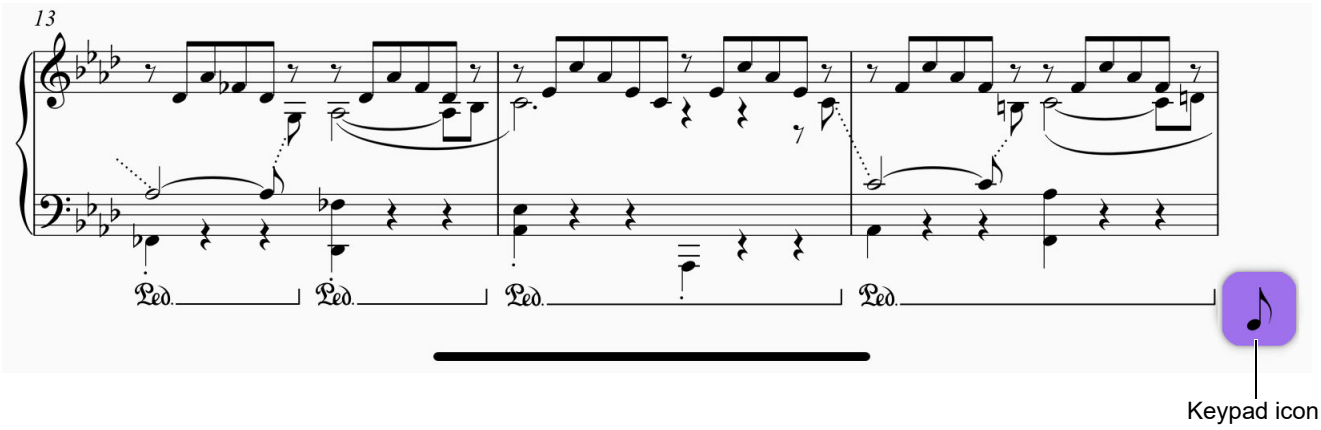
Sibelius Keypad

The Sibelius app provides an on-screen Keypad for note entry and editing just like with Sibelius on macOS and Windows, but with a few differences on an iPad or iPhone. The Keypad window is shown in the lower right of the screen in Score view, but it can be placed in any location on the screen that you want. You can use touch gestures, an Apple Pencil (iPad only), an external mouse, or an external numeric keypad with the Sibelius Keypad.

Keypad Window

To show the Keypad window:

- In Score view, tap the Keypad icon. It appears in the lower right of the score by default.



The Keypad window opens in the location of the Keypad icon.

To place the Keypad window at another location on the screen:

- Touch and drag the Keypad icon to any location on the screen you want.

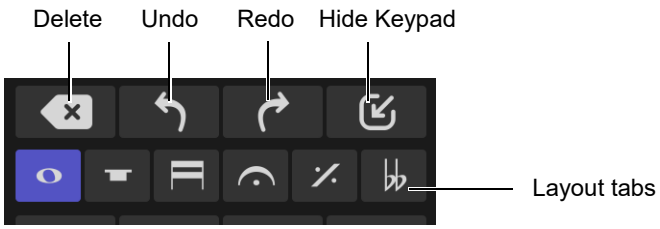
The Keypad icon location is separately set and saved for landscape versus portrait screen orientations.

To close the Keypad window:

- Tap the Hide Keypad icon in the upper right corner of the Keypad window.

Keypad Common Controls

The top row of the Keypad window provides the following common controls from left to right regardless of the selected layout: Delete, Undo, Redo, Hide Keypad. The second row lets you select any of the six Keypad layouts.



Delete Tap the Delete icon to delete selected notes, rests, and objects, or even the entire contents of a range selection.

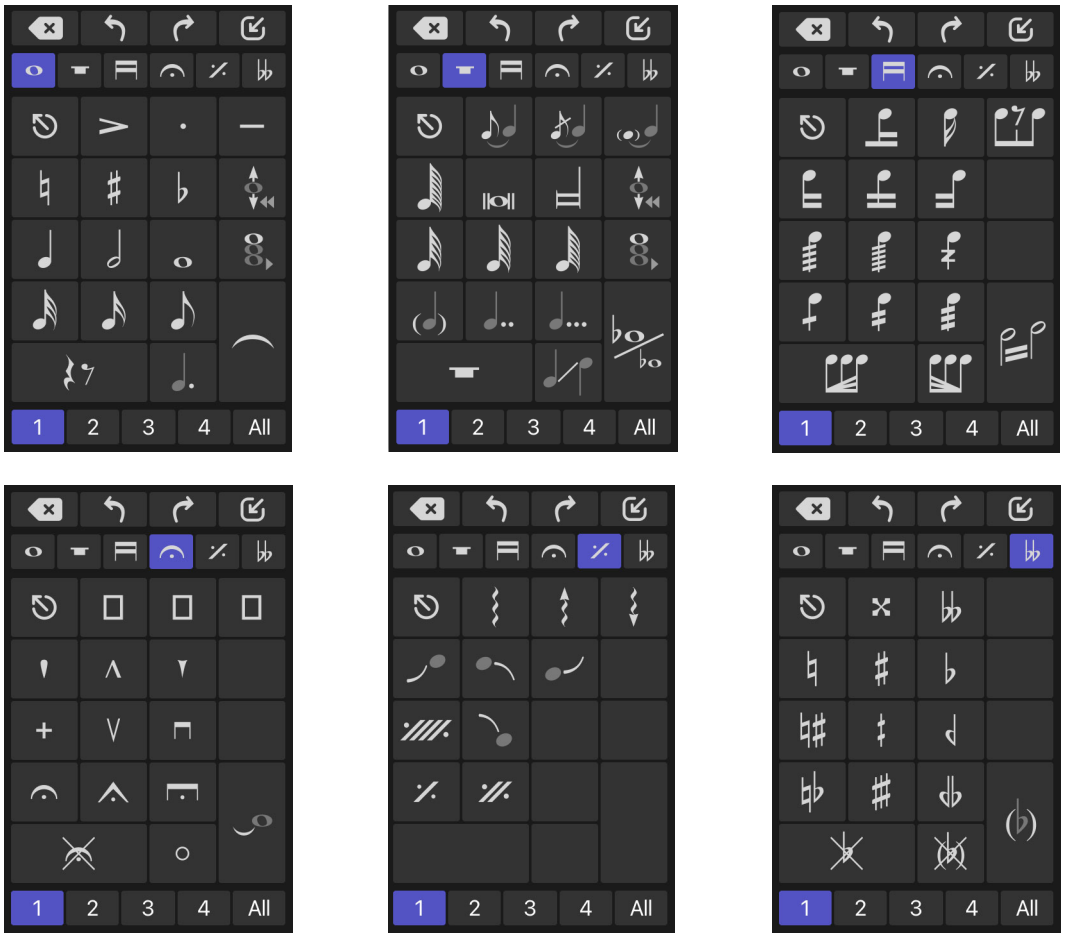
Undo Tap the Undo icon to undo the last action.

Redo Tap the Redo icon to redo the last undone action, or to redo the last command or action.

Hide Keypad Tap the Hide Keypad icon to hide the Keypad window.

Keypad Layouts

The Keypad has six layouts (Keypad layouts for Sibelius Ultimate shown below). Not all options are supported in Sibelius First or Sibelius Artist.



Keypad layouts for Sibelius Ultimate

To change Keypad layouts:

- Tap the Layout icon in the second row at the top of the Keypad window for the Keypad layout you want to view.

Voices

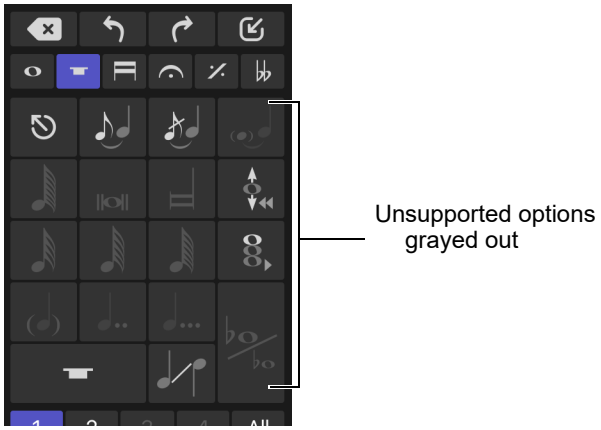
Sibelius Artist and Sibelius Ultimate support up to four voices per staff, and Sibelius First supports no more than two. The bottom row of the Keypad window lets you select individual voices on a staff for note entry and editing. Tap to select Voice 1, 2, 3, 4, or All (for all voices). Voices are color coded as follows:

- Voice 1 - Blue
- Voice 2 - Green
- Voice 3 - Orange
- Voice 4 - Pink
- All Voices - Light Blue (also for any selected objects that are assigned to more than one voice)

When using the keypad for note entry and note editing, keypad selections highlight in the color of the voice being edited.

Indication of Unsupported Keypad Options with Sibelius Artist or Sibelius First

Not all Keypad options are supported with Sibelius Artist or Sibelius First. Unsupported options are grayed out.



2nd Keypad Layout, Sibelius First shown

Note Entry and Editing with the Keypad

You can use touch gestures, the Apple Pencil, an external mouse, or an external numeric keypad with the Keypad for note entry and editing.

You can also use an external USB or Bluetooth MIDI controller to enter notes using step entry in conjunction with the Keypad (see Note Entry with MIDI).

To enter notes using the Keypad:

1 Place the note entry cursor where you want to enter a note by doing one of the following:
   - Tap on the location in the score where you want to enter a note. This selects the whole bar and places the note entry cursor at the beginning of the bar.
   - Touch and hold, then drag to make a mid-bar selection (lasso selection). This places the note entry cursor at the beginning of the selection.

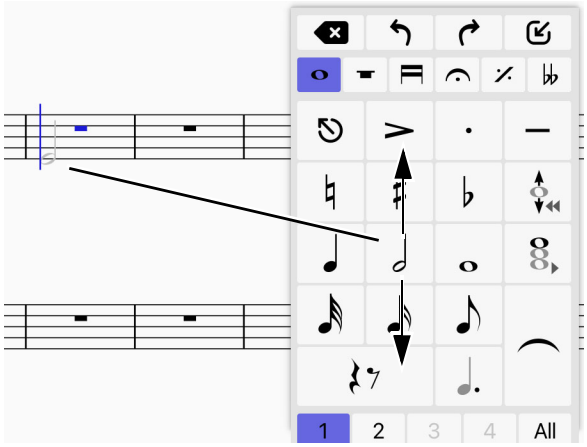
2 If not already shown, tap the Keypad icon to show the Keypad window.

3 Tap to select the voice for note entry. You can skip this step to enter notes in Voice 1 (default).

4 Touch and hold the rhythmic value on the Keypad for the note you want to enter. A shadow of the note appears at the beginning of the selection.

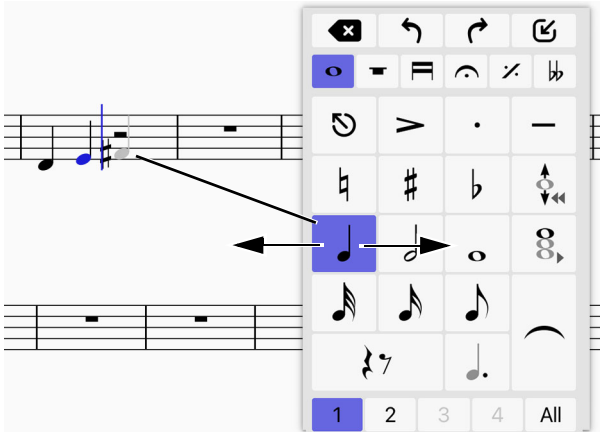
5 Do the following:

- Move your finger up or down to move the note up or down on the staff.



Drag up to raise or down to lower the pitch

- Move your finger left or right to flatten or sharpen the note.



Drag left to flatten or right to sharpen the note

- Lift your finger to enter the note.

6 The note entry cursor advances so you can continue to enter notes one after the other.

To enter notes using the Keypad with an Apple Pencil on an iPad:

1 If not already shown, tap the Keypad icon to show the Keypad window.

2 Tap to select the voice for note entry.

3 Tap to select the rhythmic value for note entry (you can also tap to select accidentals and articulations to be entered with the note).

4 With the Apple Pencil, tap on the staff where you want to enter the note. (You can tap and hold, and then drag up or down to change the pitch, and you can drag left or right to change the location of the note.)

5 Continue to enter notes as desired.

When entering notes using an Apple Pencil, you can simultaneously make changes to the shadow note by tapping options on the Keypad with a finger while dragging the shadow note around the score with the Apple Pencil. The note is entered at the location of the shadow note with the options selected on the Keypad when you lift the Pencil.

Entering Rests

You can enter rests with the Keypad much like entering notes.

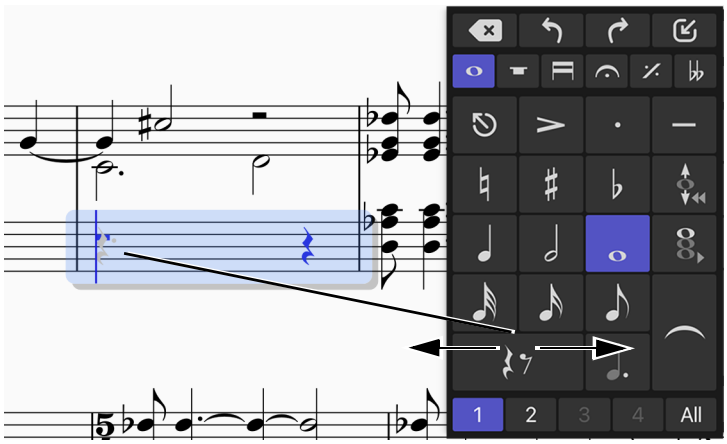
To enter rests using the Keypad with touch gestures:

1 Place the note entry cursor where you want to enter a rest by doing one of the following:
- Tap on the location in the score where you want to enter a rest. This selects the whole bar and places the note entry cursor at the beginning of the bar.
- Touch and hold, then drag to make a mid-bar selection (lasso selection). This places the note entry cursor at the beginning of the selection.

2 If not already shown, tap the Keypad icon to show the Keypad window.

3 Tap to select the voice for rest entry.

4 Touch and hold the Rest button on the Keypad. A shadow of the rest appears at the beginning of the selection.



Drag left to shorten or right to lengthen the rest

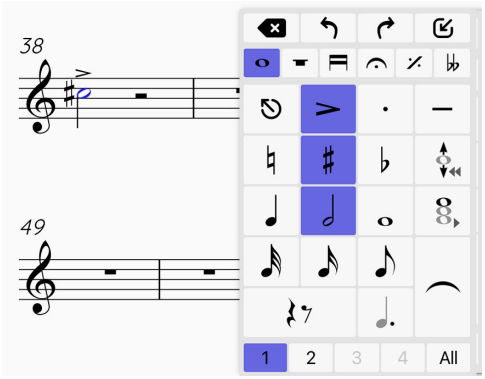
5 You can change the duration of the rest by dragging left to shorten or right to lengthen it. The rhythmic value of the shadow rest changes as you do this.

6 Lift your finger to enter the rest.

7 The note entry cursor advances so you can continue to enter additional rests or notes one after the other.

Viewing and Editing Note Properties

When you select a note, the Keypad indicates its properties (such as rhythmic value, accidental, and articulations). For example, when you select a half note in your score, the half note button on the first Keypad layout highlights. If the note is sharp and accented, the sharp and accent buttons on the Keypad are also highlighted. Similarly, selecting a quarter note rest, the quarter note and rest buttons on the Keypad are highlighted.



Selected note with its properties highlighted on the Keypad: Half note, Sharp, Accent

To change note properties for a selected note:

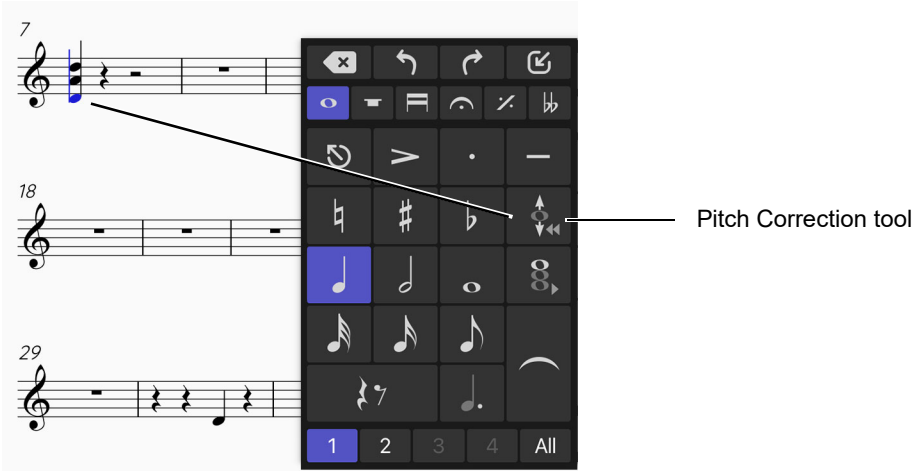
1. Select the note you want to alter. Keypad buttons for the rhythmic value of the note as well as any additional properties are highlighted.
2. To remove any particular note characteristics, tap the corresponding button on the Keypad so that it is unhighlighted (such as the flat or accent button).
3. To add any note characteristics, tap the corresponding button on the Keypad so that it is highlighted (such as the sharp or the staccato button).
4. To change the rhythmic value, tap the button for a different rhythmic value.
5. To change a note to a rest, tap the rest button so that it is highlighted.
6. You can make changes with other note properties on other Keypad layouts as desired.

Pitch Correction and Chord Input Tools

The first and second layouts of the Keypad provide two tools with special touch behavior on the iPad and iPhone: the Pitch Correction tool and the Chord Input tool. These tools make adding and editing notes in chords easier with touch gestures on iPad.

Pitch Correction Tool

Use the Pitch Correction tool to change the pitch of any selected note, including notes in chords.



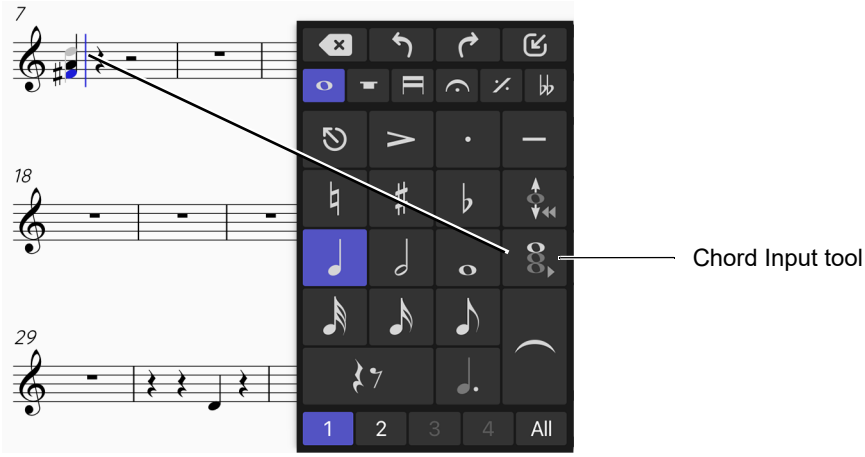
Drag up to raise or down to lower the pitch of the selected note in a chord

To change the pitch of a selected note:

1. Select the note you want to change.
2. Touch and hold the Pitch Correction tool, and do any of the following:
   - Drag up to raise the pitch.
   - Drag down to lower the pitch.
   - Drag left to flatten the note.
   - Drag right to sharpen the note.

Chord Input Tool

Use the Chord Input tool to add notes to make chords.



To enter notes to make a chord:

1. Enter a note or select an existing note.
2. Tap the Chord Input tool to add a note a third above the selected note; or touch and hold the Chord Input tool to add another pitch, and then do any of the following:
   - Drag up to raise the pitch.
   - Drag down to lower the pitch.
   - Drag left to flatten the note.
   - Drag right to sharpen the note.
3. Repeat these steps to add more notes to the chord as desired.

Apple Pencil Note Entry without the Keypad

On an iPad, you can use an Apple Pencil for note entry without using the Keypad. In Pencil Note Entry mode you can enter notes anywhere in the score, add sharp or flats to notes, and shorten or extend the duration of notes as you enter them.

To use Pencil Note Entry mode:

1. With the Apple Pencil, Hard Press anywhere on a staff in the score. A shadow note appears.
2. Move the pencil up or down to change the pitch, which is indicated by the shadow note.
3. Lift the pencil to enter the note. You are now in Pencil Note Entry mode.
4. You can continue to tap with the pencil to enter more notes.
5. To sharpen or flatten a note, tilt the pencil up or down.
6. To shorten or lengthen the duration of a note, tilt the pencil left or right.

Note Entry Gestures for Percussion Instruments

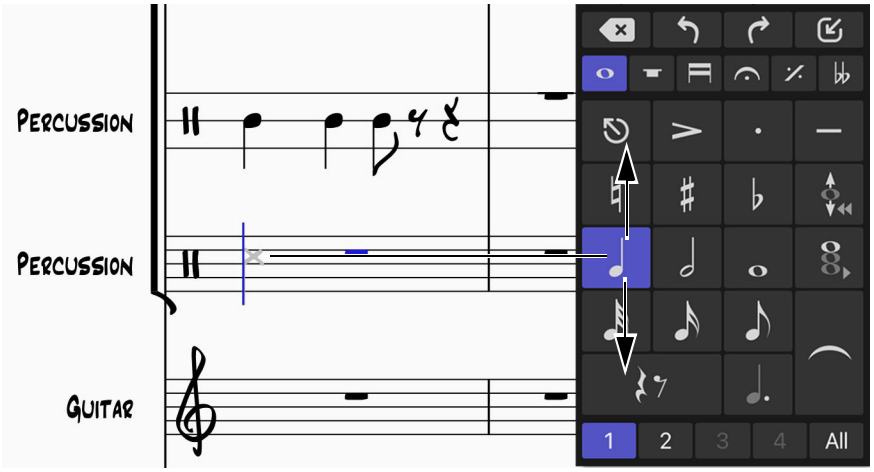
Sibelius provides default note mappings for percussion instruments of indefinite pitch and non-pitched percussion along with templates for relevant noteheads and articulations. Using the Keypad you can change noteheads while entering notes on staves for percussion instruments. When entering notes on a percussion staff from the Keypad, drag vertically to cycle through all defined note mappings, notehead types, and articulations. As you drag, Sibelius plays different samples that match the percussion notation as it changes. Using this method you are restricted from going beyond the defined note mappings as well as being restricted to the noteheads and articulations defined in the template for each instrument.

To enter notes on a percussion staff and cycle through the defined note mappings, noteheads, and articulations (if any):

1 Tap at the location on a percussion instrument staff where you want to enter a note.

2 On the Keypad, click (or tap) on the desired rhythmic value (such as a quarter-note) and drag vertically (up or down).

As you drag up or down, a shadow note cycles through the defined note mappings, noteheads, and articulations.



Drag up or down cycle through note mappings and noteheads

3 Release to enter the note.

Editing Percussion Notes with Pitch Correction Tool Gestures

You can use the Pitch Correction tool to change selected notes for percussion instruments with vertical drag gestures.

To cycle through defined note mappings, noteheads, and articulations for a selected percussion note:

- Tap and drag vertically on the Pitch Correction tool in the Keypad.

Percussion Staves without Note Mappings

Sibelius lets you add generic 1, 2, 3, and 4 line percussion staves to your score that do not have defined note mappings, noteheads, or articulations (the generic 5 line percussion staff uses the default drum kit mappings). When entering or editing notes with the Keypad on percussion staves without defined mappings, gestural note entry behaves slightly differently than on staves with defined mappings:

- Dragging vertically moves the note up and down on the staff while maintaining the notehead.
- Dragging horizontally cycles through all notehead types while keeping the note in place.

Percussion Note Entry with an Apple Pencil

On iPad, you can use an Apple Pencil to edit notes on a percussion staff using hard-press and tilt gestures.

To change the notehead style of the shadow note on a Percussion staff with an Apple Pencil:

1. Hard press with the Apple Pencil and then use vertical tilt (up or down).
2. Once the notehead you want is shown, reduce pressure on the Pencil and move the newly styled note to where you want it.
3. Release to enter the note.

The next notes you enter will match the notehead of the edited note. For example, if you just entered a cross notehead for a high-hat by tapping the score with your pencil, the next note that you enter will also be a cross notehead.

"Hard Press Select" on any note in your score to enter note input mode and have the shadow note match the selection. This way you can use any existing material on your percussion staff as a "palette" for the next notes you enter. If you are alternating between entering normal notes and cross noteheads, tap the screen with your finger to leave note input mode, then with the Apple Pencil use a hard press to select the next note style that you want to use, and then drag the newly styled note into place.

To change the duration of a note on a Percussion staff with an Apple Pencil:

1. Hard press on the note you want to change and then use horizontal tilt (left or right) to shorten or lengthen the rhythmic value.
2. Release to enter the note.

Note Entry with MIDI

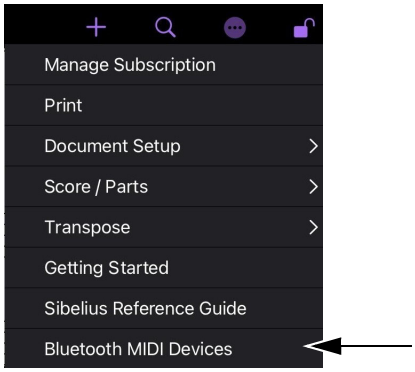
The Sibelius app lets you use USB or Bluetooth MIDI devices for step input note entry on your iPad or iPhone. USB MIDI devices are plug and play (a supported USB-C/USB or Lightening/USB adapter is required for the connection between your USB MIDI controller and your iPad or iPhone), but some setup is required to use a Bluetooth MIDI device with the Sibelius app.

Bluetooth MIDI Devices Setup

In order to use a Bluetooth MIDI device with the Sibelius app for note entry, some setup is required. You can skip these steps if you are using USB MIDI input.

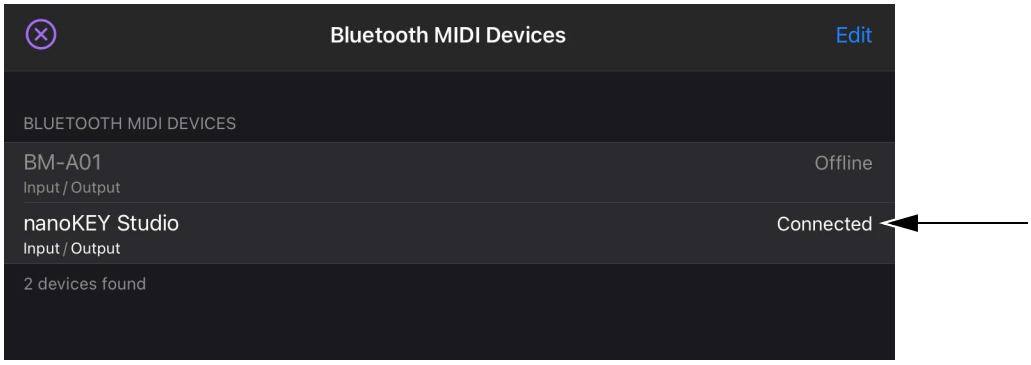
To setup Bluetooth MIDI devices:

1. Ensure that Bluetooth is enabled for your MIDI device.
2. In the Settings app, ensure that Bluetooth is On and that your Bluetooth MIDI device is paired with your iPad or iPhone.
3. Launch the Sibelius app and open a Sibelius score file.
4. In Score view, tap **...** (the More menu at the top right) and then tap Bluetooth MIDI Devices.



Bluetooth MIDI Devices

5. In the resulting Bluetooth MIDI Devices list, select any of the devices found.
6. If the selected device is listed as Not Connected, tap it again to make the connection.



Bluetooth MIDI Devices list, selected device connected

7 To close the Bluetooth MIDI Devices list and return to Score view, do one of the following:
   - Tap the x in the upper left corner of the Bluetooth MIDI Devices list.
   - Tap anywhere outside of the Bluetooth MIDI Devices list.

The selected, connected Bluetooth MIDI device can now be used for MIDI note step entry.

Managing Bluetooth MIDI Device List

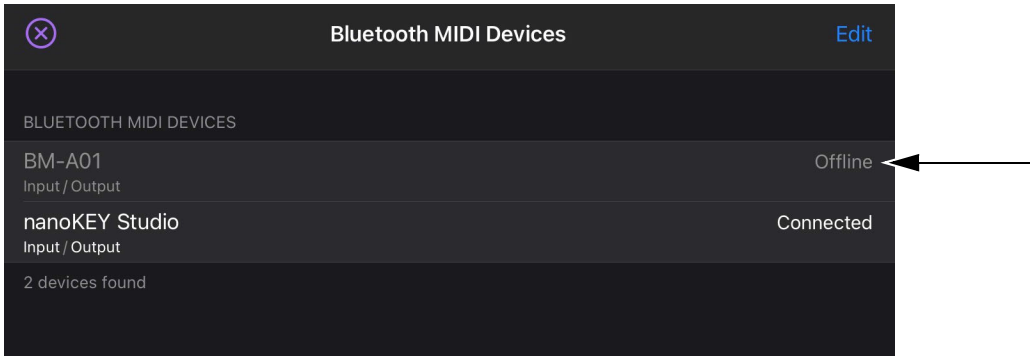
There can be more than one device in the Bluetooth MIDI Devices list. Any Bluetooth MIDI device that is on and within range will be available in the list. All previously discovered Bluetooth MIDI devices persist in the list whether they are available or not. This can eventually result in a long list of unavailable Bluetooth MIDI devices. Devices that are not available are listed as Offline. If any device in the list is Offline, you can remove them from the list.

To remove offline devices from the Bluetooth MIDI Devices list:

1 Launch the Sibelius app and open a Sibelius score file.

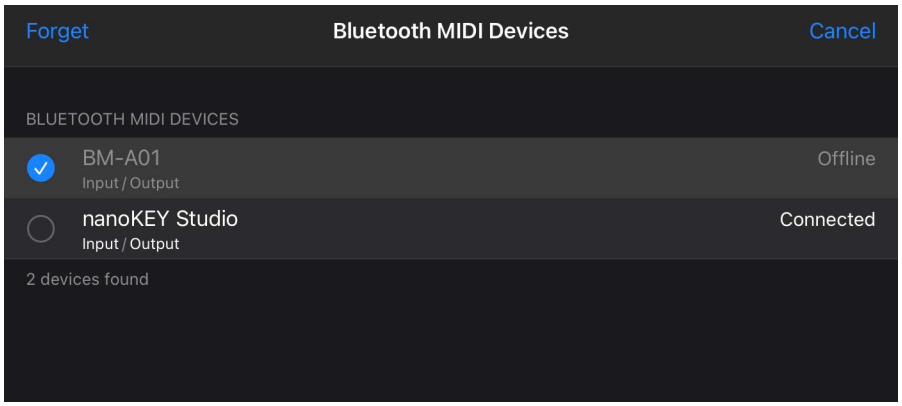
2 In Score view, tap ... (the More menu at the top right) and then tap Bluetooth MIDI Devices.

3 In the resulting Bluetooth MIDI Devices list, tap Edit in upper right (Edit only appears if there is an Offline device in the list).



Offline device in the Bluetooth MIDI Devices list

4 Edit changes to Cancel, the x changes to Forget, and select buttons appear to the left of every device in the list.



Offline device in the Bluetooth MIDI Devices list selected

5 Select devices in the list that you want to remove.

6 Tap Forget (or tap Cancel to keep all devices in the list).

Step Input Note Entry with a USB or Bluetooth MIDI Device

To enter notes using step entry with a USB or Bluetooth MIDI device:

1 Ensure that your USB or Bluetooth MIDI device is properly configured and connected.

2 If it is not already running, open the Sibelius app.

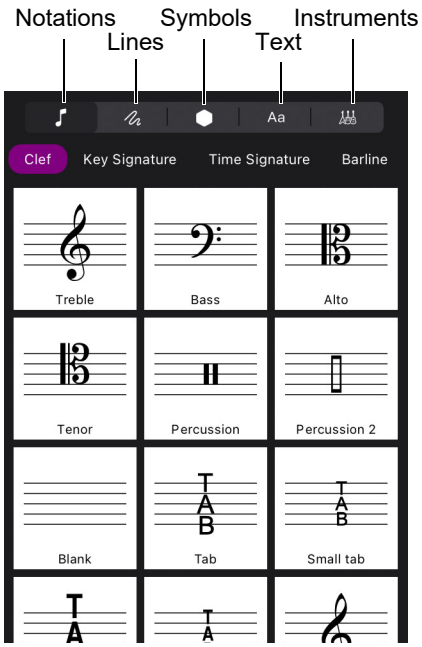
Create Menu Galleries

In Score view, the Create menu lets you access galleries for Notations, Lines, Symbols, Text, and Instruments.

Sibelius provides many notation objects and commands in *galleries*. Galleries typically list options as icons organized by category and often include a search function.

To view galleries in the Create menu:

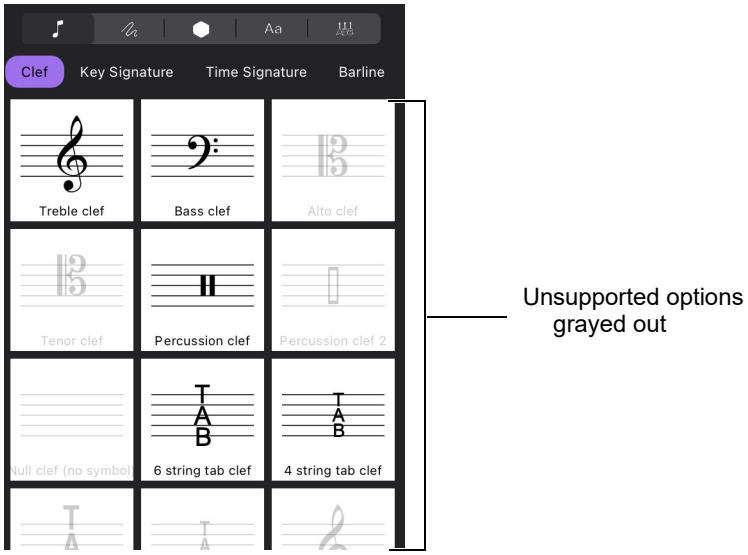
1. Make an object or passage selection.
2. Tap the + icon for the Create menu.
3. Tap the tab for the desired category of galleries. From left to right, they are Notations, Lines, Symbols, Text, and Instruments.
4. Tap the name of the desired gallery within the category (such as Key Signature).



Notations tab, Clef gallery shown

Indication of Unsupported Options with Sibelius Artist or Sibelius First

Not all options in galleries are supported with Sibelius Artist or Sibelius First. Unsupported options are grayed out.



Clefs gallery, Sibelius First shown

Notations Galleries

The Notations tab includes galleries for Clefs, Key Signatures, Time Signatures, and Barlines.

With a single bar or partial bar selection, Clef, Key Signature, and Time Signature changes persist to the end of the score or to the next Clef, Key Signature, or Time Signature change.

Clefs

To add a clef or make a clef change:

1. Select the entire staff or make passage selection on the staff.
2. Tap the + icon for the Create menu.
3. Tap the Notations tab and then the Clef gallery.
4. Tap the clef you want.

The clef change is applied at the beginning of the selection.

If there is a different clef before or after the selection, it is maintained.

Key Signatures

Key signature changes are applied to all staves in the system for the range of the selection.

To add or change the key signature:

1. Select an entire staff or make passage selection on a staff.
2. Tap the + icon for the Create menu.
3. Tap the Notations tab and then the Key Signature gallery.
4. Tap the Key Signature you want.

The key signature is applied at the beginning of the selection to all staves in the system.

If there is a different key signature before or after the selection, it is maintained.

Time Signatures

Time signature changes are applied to all staves in the system for the range of the selection.

To add or change the time signature:

1. Select an entire staff or make passage selection on a staff.
2. Tap the + icon for the Create menu.
3. Tap the Notations tab and then the Time Signature gallery.
4. Tap the Time Signature you want.

The time signature is applied at the beginning of the selection to all staves in the system.

If there is a different time signature before or after the selection, it is maintained. Music in the selection is re-written to fit the new meter.

Barlines

The Barline gallery lets you change the style of selected barlines in the score.

To change selected barlines:

1. Select a single barline, a single measure, or make passage selection.
2. Tap the + icon for the Create menu.
3. Tap the Notations tab and then the Barline gallery.
4. Tap the Barline style you want.

All barlines in the selection change to the new barline style across all staves in the system. However, repeats are an exception: if either a Start Repeat or End Repeat is applied to a bar or passage selection, Start Repeat is applied to the barline at the beginning of the selection and End Repeat is applied to the barline the end of the selection. All other barlines in between remain unchanged.

Lines Galleries

The Lines tab includes galleries for all manner of line objects such as slurs, hairpins, trills, glissandi, and so on.

To add any line object to a selection:

1. Make the selection to which you want to add a line object (such as a melodic passage).
2. Tap the + icon for the Create menu.
3. Tap the Lines tab.
4. Tap the line object you want to add to the selection (such as a slur or a crescendo).

Symbols Galleries

The Symbols tab includes galleries for all manner of symbols such as ornaments, percussion symbols, articulations, accidentals, note heads, and so on.

To add any symbol to a selection:

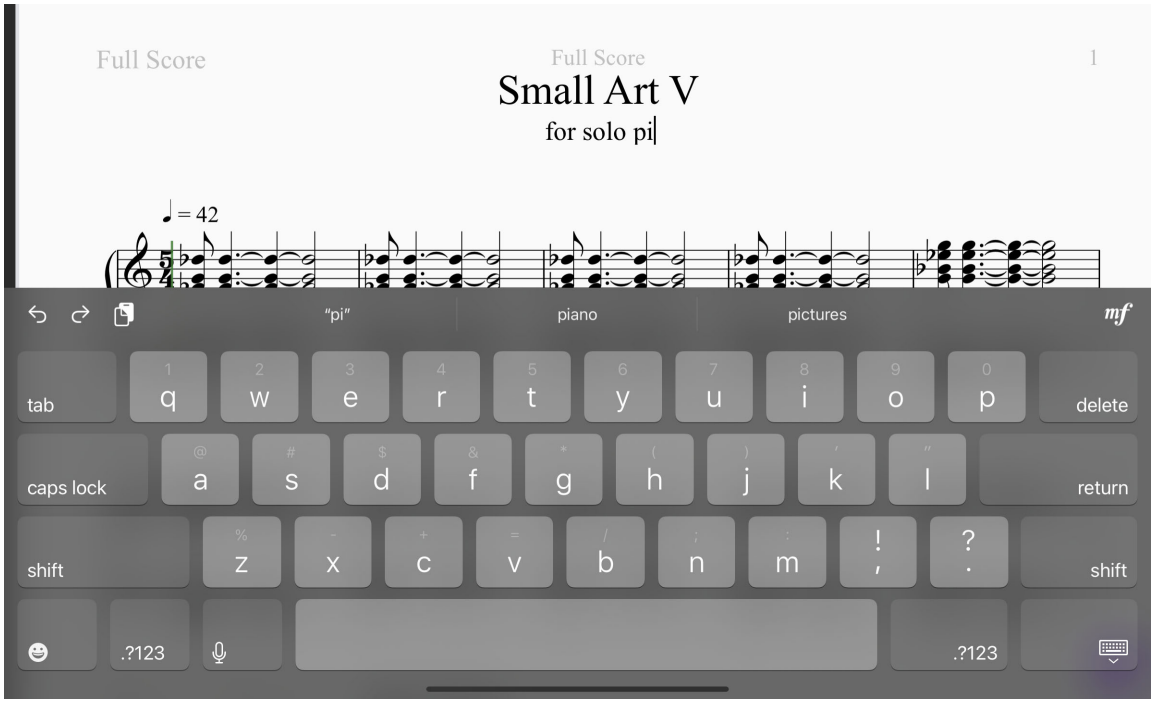
1. Make the selection to which you want to add a symbol object (such as a single note or a staff).
2. Tap the + icon for the Create menu.
3. Tap the Symbols tab.
4. Tap the symbol you want to add to the selection (such as an Up-bow marking over a selected note or Coda symbol over a selected bar).

Text Galleries

The Text tab includes galleries for all text objects including techniques, tempo, chord symbols, and so on.

To add text objects to a selection:

1. Make a selection where you want to add a text object (such as a single note, a bar, or a staff).
2. Tap the + icon for the Create menu.
3. Tap the Text tab.
4. Tap the text object you want to add to the selection (such as a technique, tempo, chord symbol, or title text).
5. A text entry cursor appears at the appropriate location and keyboard appears at the bottom of the screen.
6. Using the on-screen keyboard (or an external keyboard if available), type the appropriate text (such as “pizz.”, “Andante”, or “Dm9”). In most cases you can also use a Word Menu to select the text object you want, such as for dynamics or tempi (see Word Menus).



Entering Subtitle text

Word Menus

The Sibelius app lets you insert dynamics, tempo markings, chord symbols, and other music-font derived text objects using Word Menus.

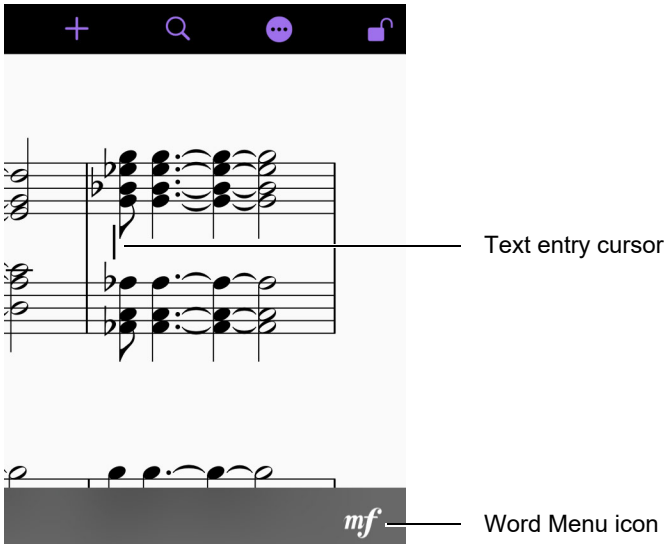
To open a Word Menu for a text object:

1 Do one of the following:

- Make a selection and add a text object from a Text gallery.
- Double-tap an existing text object you want to edit.

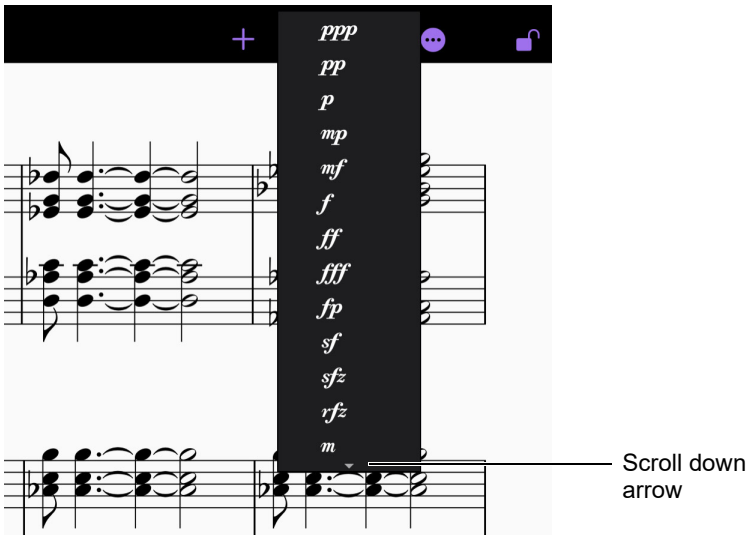
2 Do one of the following:

- On iPhone: two-finger tap the text entry cursor.
- On iPad only: in the upper right corner of the resulting on-screen keyboard, tap the Word Menu icon.



3 To scroll through the Word Menu, do one of the following:

- Press and hold, and drag up or down until you see the item you want.
- Hover over the scroll arrows at the top or the bottom of the Word Menu.



Word Menu, dynamics

4 Tap the desired option in the Word Menu.

Wildcards

Sibelius lets you define wildcard text within a score. Wildcards are simple ways of recalling and using generic score information throughout a score (such as \$TITLE\" or "\$COMPOSER\"). All wildcards are available in the Word Menu for text objects. They can be reassigned at different places in the score.

To set up a wildcard in your score:

1 Add a wildcard text object—System Text styles such as title, composer, subtitle, header, and so on, but not tempo or metronome marks).

2 Two-finger tap and choose the wildcard you want from the menu (such as "\$TITLE\").

3 Edit the wildcard definition as desired (such as "\$TITLE=Bright Sunny Day\").

4 Exit text-editing mode and the Title now reads "Bright Sunny Day" in the score.

When you next use "\$TITLE\" in your score, it will read "Bright Sunny Day."

If you edit the text object again, it lets you edit the value of the wildcard right there as something new (for example, "\$TITLE=In the dark\"). Modifying this value updates all values for the $TITLE wildcard throughout the score.

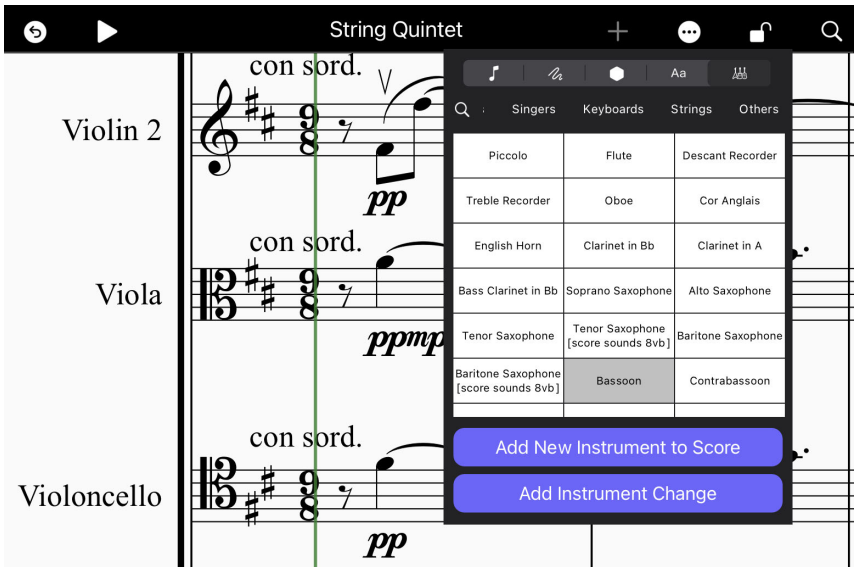
If you define a "backstage" wildcard within a text object it also sets that defined value in the appropriate field in backstage (File Info), but in this case, these changes would only be seen when opening the file in Sibelius on Mac or Windows (since there is no backstage in Sibelius for mobile).

Trackpad Mode for Text Editing

When editing text, you can "long-press" the Spacebar on the on-screen keyboard to enter Trackpad mode. This lets you move through the text field as if you are using a Trackpad. The on-screen keyboard turns blank and you can then drag your finger around the screen in order to move the text edit cursor anywhere within the text object field and make edits.

Instrument Galleries

The Instruments tab provides galleries for almost any instrument. Using the Instrument galleries, you can add and change instruments in your score. When changing instruments for a staff, you can change the instrument for the whole staff or you can add an instrument change for a passage selection on a single staff (for example, if you have a single player doubling on multiple instruments such as Oboe and English Horn).



Instruments gallery

To add a new instrument to your score:

1. Tap the + icon for the Create menu. (You do not need to make a selection to add an instrument to the score.)
2. Tap the Instruments tab.
3. Tap to select the instrument you want to add.
4. Tap the Add New Instrument to Score button.

The new instrument is added to the score in standard score order.

To change the instrument for a selected staff:

1. Select the entire staff for the instrument you want to change.
2. Tap the + icon for the Create menu.
3. Tap the Instruments tab.
4. Tap to select the instrument you want.
5. Tap the Add Instrument Change button.

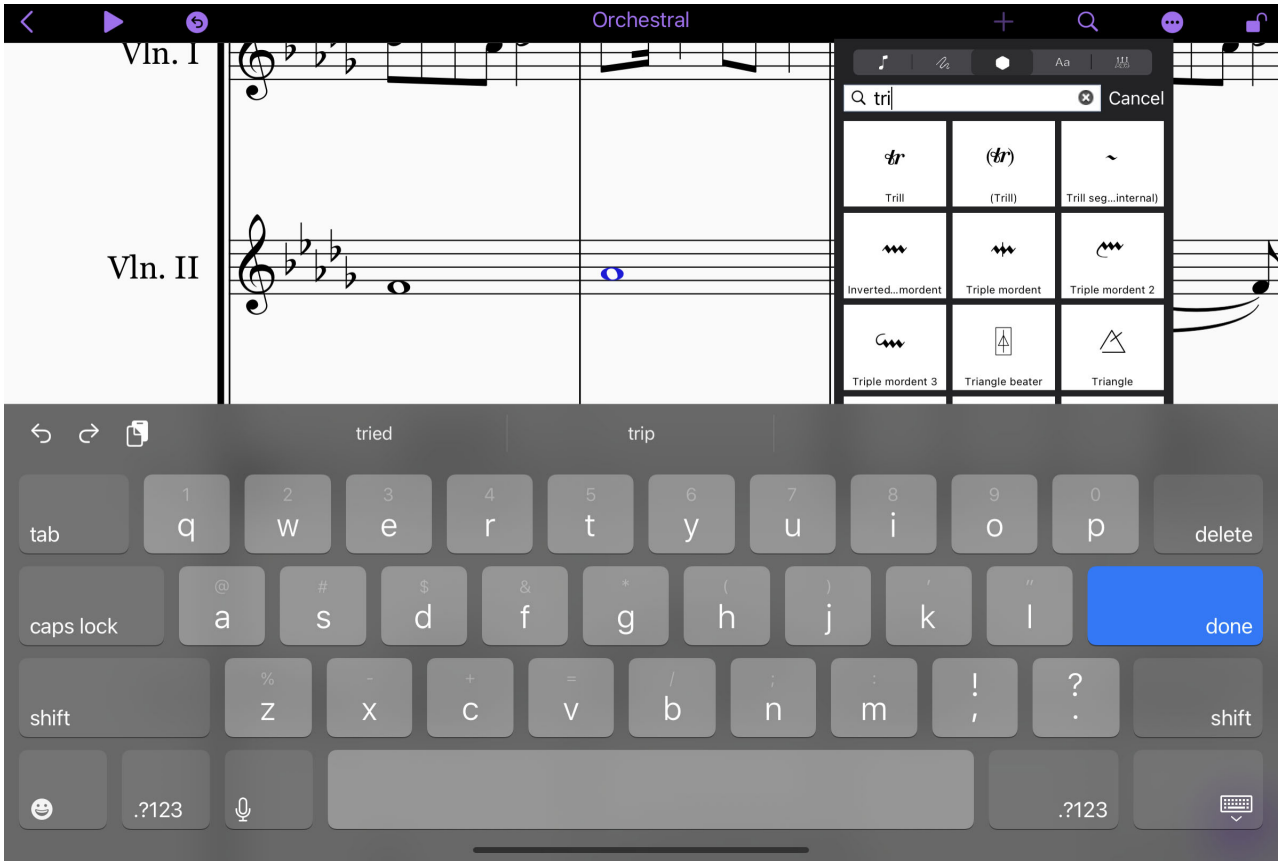
To change between instruments on a single staff:

1. Select a passage on the staff for the instrument change.
2. Tap the + icon for the Create menu.
3. Tap the Instruments tab.
4. Tap to select the instrument you want.
5. Tap the Add Instrument Change button.

The instrument change applies to the passage selection only and the original instrument is maintained before and after the selection. Additionally, text is added before each instrument change indicating the switch.

Searching Galleries

You can search for objects by name in all galleries except Notations. Press and swipe left (or right) to navigate sub-categories of galleries for Lines, Objects, Text, and Instruments.



Searching for trills in the Symbols gallery

Command Search

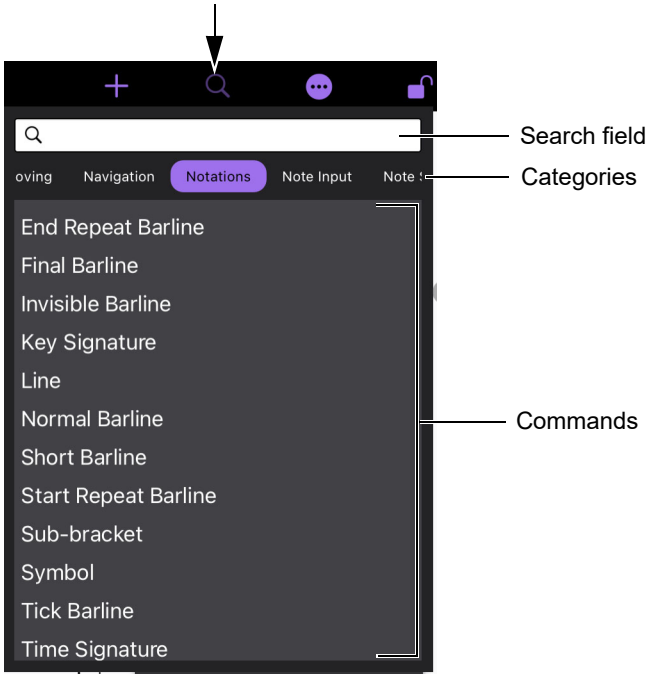
Command Search lets you find and execute Sibelius commands on any selection in the score.

Any commands that are not supported in your tier of Sibelius are grayed out. Any commands that are not currently supported on iPad are not shown.

To use Command Search:

1 Make a selection in the score for the command you want to apply.

2 Tap the Command Search icon.



Command Search, Notations category

3 Do one of the following:

- Tap in the Command Search field. Using the on-screen keyboard or an external keyboard, type the name of the command you want. As you type, a list of matching commands is shown.
- Find commands listed by category. Swipe left or right to navigate categories. Swipe up or down to navigate the list of commands in a category.

4 Tap the command you want in the list.

5 Continue with any relevant steps for the selected command.

Automatic Chord Completion on Mobile

(Sibelius Ultimate and Artist Only)

Automatic Chord completion is now available on Sibelius for mobile. To facilitate this, the following two new commands have been added and are accessible by Command Search:

- Chord Symbol Suggestions - Show
- Chord Symbol Suggestions - Hide

Transpose

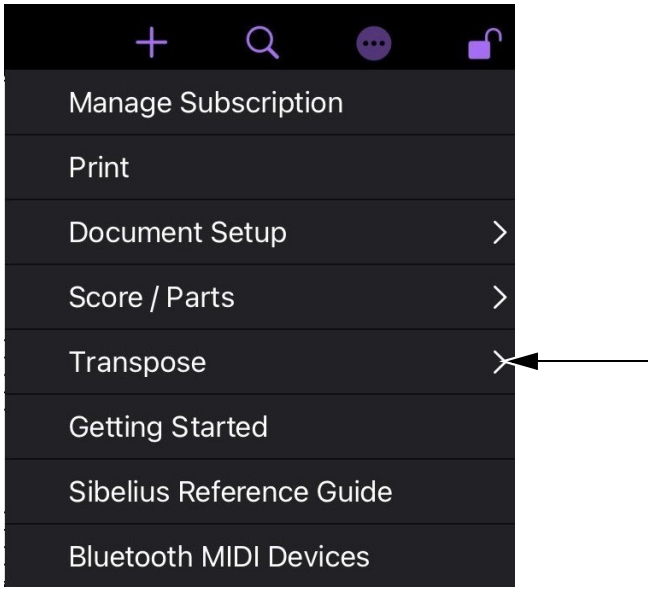
Sibelius for mobile lets you transpose object selections, range selections, or complete scores by key or by interval. Sibelius Artist and Sibelius Ultimate also support toggling between concert pitch and transposed score views.

When transposing any score created with a key (such as C major or A minor), all key signatures in the score are updated accordingly. For scores that were created Atonal/No key, no key signatures are added.

When transposing a range (passage) selection that includes the System Stave (purple highlight), new key signatures are applied within the selection accordingly. For object and range selection that do not contain the System Stave (blue highlight), notes are transposed, but no key signatures are added.

To transpose a complete score:

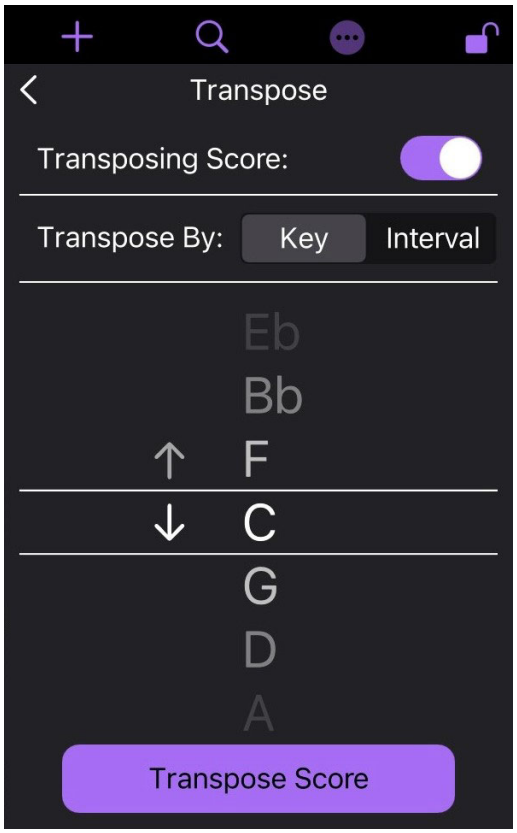
1. Log in to your Avid Master Account.
2. Open the score you want to transpose.
3. Ensure that nothing is selected in the score.
4. Tap the **...** More menu.
5. Tap Transpose.



Transpose command in the ... More menu

6 The menu updates with the following transposition options:

- Transposing Score: tap to toggle between a transposing score or a C score (Sibelius Artist and Sibelius Ultimate only).
- Transpose By: tap Key to transpose the score by key or tap Interval to transpose the score by interval.
- Up and Down arrows: swipe up to transpose up or swipe down to transpose down.
- Note or Interval name: swipe up or down to select the desired key or interval you want for transposition.



Transpose menu options

7 Tap the Transpose Score button.

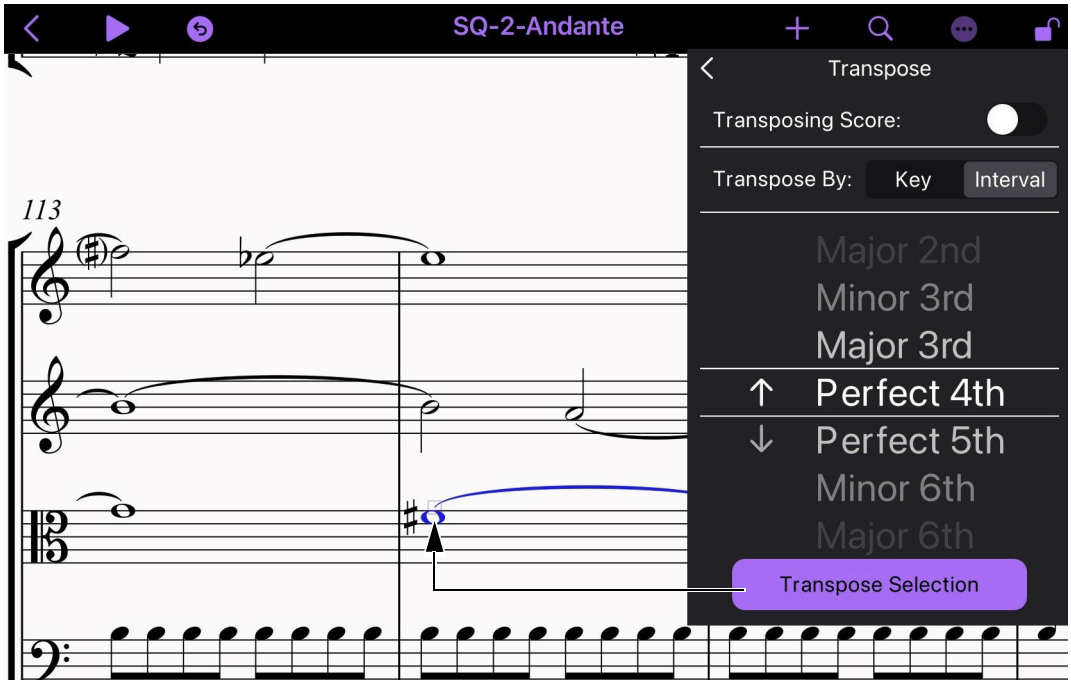
To transpose a selection in a score:

1 Make either an object or range selection including the notes you want to transpose.

2 Tap the **...** More menu.

3 Tap Transpose.

4 Set the options in the transpose menu as desired.



Transposing an object (note) selection up by a Perfect 4th

5 Tap Transpose Selection.

Dynamic Guitar Staves

Sibelius provides Dynamic Guitar staves, which let you link two staves so that a guitar notation staff can be paired with a tablature staff and share the same stream of musical data The template for “Solo Guitar” opens with this enabled by default.

Creating Dynamic Guitar Staves

To create Dynamic Guitar staves, do one of the following:

- Open the Solo Guitar template.
- When starting from a blank score, add the guitar instrument you want with [notation & tab] appended to the name, such as Classical Guitar [notation & tab] (Create menu > Instruments > Guitars).

You can now edit the notation and tab staves for the guitar instrument in tandem.

To change a single guitar notation or tab staff into dynamic guitar staves:

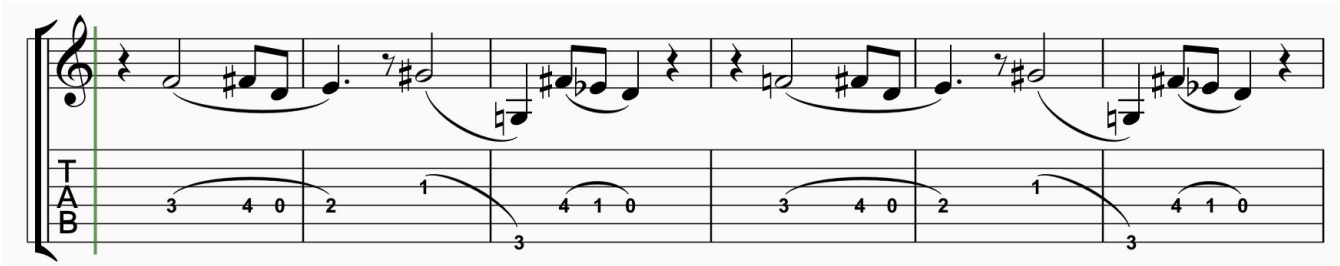
1 Select the guitar notation or tab staff that you want to change.

2 Type Add Dynamic Guitar Staff in Commands search and tap the command.

This adds a staff linked to the original guitar staff. It is the opposite notation style of the original staff (notation or tab).

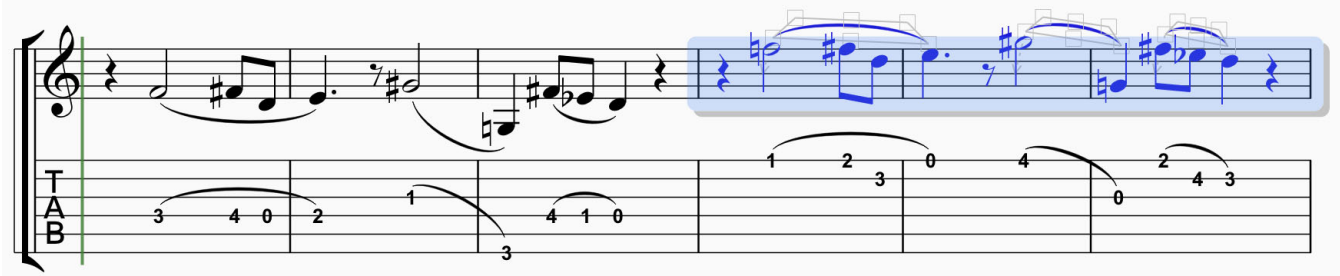
Using Dynamic Guitar Staves

Enter notes in either staff and their equivalent appears in the adjacent staff.



Guitar staves: treble clef and tab

You can modify the musical content of either staff and your changes are made on the other staff automatically.



Dynamic Guitar staves, tandem transposition

Differences Between Notation and Tab Staves

When working with Dynamic Guitar staves, there are important differences between notation and tab when editing:

- Different tab fingerings can be chosen while the notated pitches stay the same even though they share the same underlying data.
- Since some objects do not apply to tab, Sibelius filters those objects. For example, expression text is only entered on the notation staff while slurs can be entered on either.
- Bends also produce different notation in each style and are treated accordingly.
- Each staff is given a separate Dynamic Part that can be edited independently like any other part.

Independent Objects on Dynamic Staves

Sibelius lets you move objects on one staff without affecting the other when using Dynamic Guitar Staves. To reset the positions of these objects, type Reset Position in Command Search.

Objects that can be independent between staves include:

- Note Stem Direction
- Note Cue Size
- Note Articulation Y position
- Note Dot X position
- Slurs flip position
- Note Parenthesis

Additionally, slur geometry can be different between the notation and tab staves.

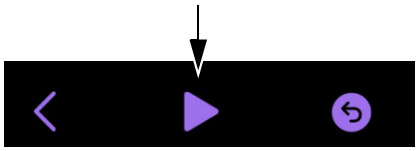
Playing Back Scores

The Sibelius app lets you play back scores using the Sibelius Sounds mobile edition sound libraries. These sound libraries are installed with the Sibelius app and require approximately 900 MB of local storage.

For playback, sounds are selected automatically according to the instruments in the score. Sibelius plays back all dynamic markings and articulations, and follows all tempo markings. Likewise, Sibelius observes repeats and structure markings (such as *D.C. al Coda*).

To play back the open score:

- Tap the Play button.
- With an external keyboard, press the Spacebar.



Play button

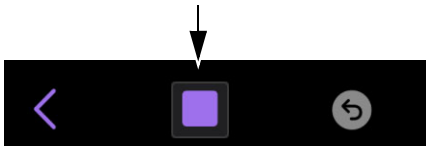
If there is no selection in the score, playback of the full score starts from the beginning of the score.

If one or more objects are selected, playback of the full score starts from the first selected object.

If there is a passage selection, playback starts at the beginning of the selection and only instruments in the selection play back. Any instructions not in the selection are muted. Note that while playback will start at the beginning of a selection, it will continue past the end of the selection.

To stop playback:

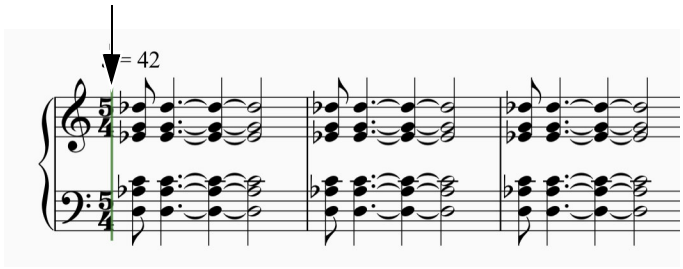
- Tap the Stop button.
- With an external keyboard, press the Spacebar.



Stop button

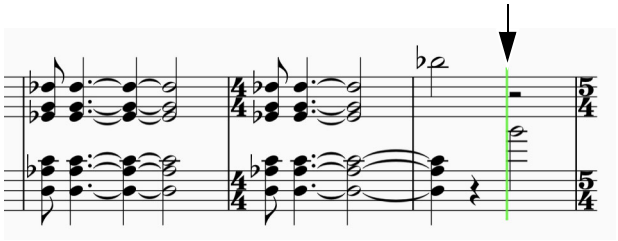
Playback Line

The *playback line* is a vertical green line that follows the music during playback. You can set the location of the playback line by making a selection.



Playback line

During playback, the playback line moves through the score following the beat structure of the music.



Playback line advancing during playback

Comments

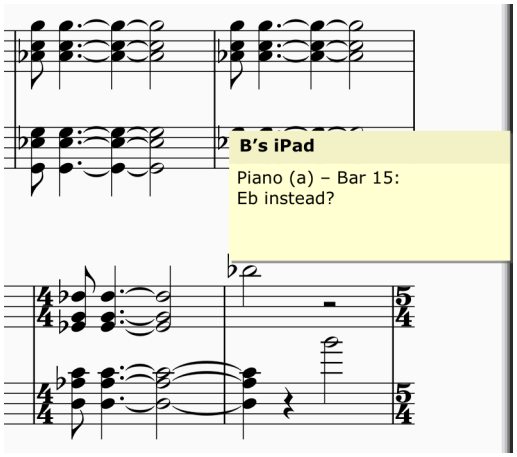
The Sibelius app lets you view, add, and edit comments. There are two types of comments: “sticky note” comments and “text” comments. Comments can serve as reminders of things you want to do, or as a handy way to communicate with people you collaborate with, whether it’s your teacher or student, arranger or editor.

When a score is locked, comments are hidden. To view, add, or edit comments, ensure that the score is unlocked.

“Sticky Note” Comments

Comments are like “sticky notes” that you can add to a score. The sticky note includes metadata: the name of your iPad or iPhone in the note header, and the names of all instruments and all bar numbers included in the selection. You can also add sticky note comments without making a selection first.

When sharing a score between different people for review and comment, Sibelius automatically assigns a color for the comments added to the score by each individual, letting you see at a glance which comments have been added by different people. You cannot edit the color of comments on iPad or iPhone.



Sticky note comment

To add a “sticky note” comment to a selection:

1. Make a selection.
2. Tap the Command Search icon.
3. Type “comment” in the Command Search field.
4. Tap the first instance of “Comment” in the list. A sticky note is added to the selection.
5. Type the text you want in the comment.

The comment automatically appears attached to the top staff in the selection, and the text of the comment shows the names of the selected staves and the bars.

To add a “sticky note” comment without making a selection:

1. Tap the Command Search icon.
2. Type “comment” in the Command Search field.
3. Tap the first instance of “Comment” in the list.
4. Tap where you want the comment to go. A sticky note is added at that location.
5. Type the text you want to appear in the comment.

To edit a comment:

1. Double-tap the main part of the comment.
2. Edit the comment as desired.

To minimize or maximize a sticky note:

- Double-tap the comment header.

To move a sticky note on the page:

1. Tap to select the comment.
2. Touch and hold, and drag the comment to a new location on the page.

To delete a comment:

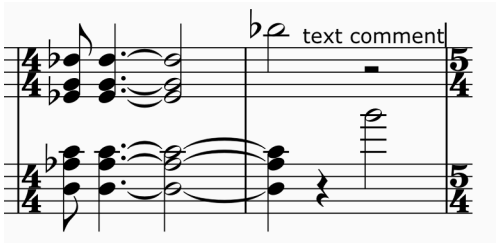
1. Tap to select the comment.
2. Tap the Delete icon in the Keypad window.

Text (Style) Comments

The Sibelius app also lets you add text comments that appear in the score like any other text (not contained in a “sticky note”).

To add a text comment to a selection:

1. Make a selection.
2. Tap the Command Search icon.
3. Type “comment” in the Command Search field.
4. Tap “Comment (Style)” in the list. A text entry cursor appears at the selection.
5. Type the text you want in the comment.



Text comment

Document Setup and Printing

Printing a Score

The Sibelius app uses the iOS Printer Options to print scores.

To print a score:

1 In Score view, tap the ... More menu and tap Print.

2 In the Printer Options window, select the printer and configure the available Printer Options as desired.

3 Tap Print.

You can also view (Sibelius Artist and Sibelius Ultimate only) or open (all tiers) and print individual parts from a score (see Score and Parts).

Export to PDF

You can use print preview to export scores to PDF from the Sibelius app.

To export your score as a PDF:

1 Open the score you want.

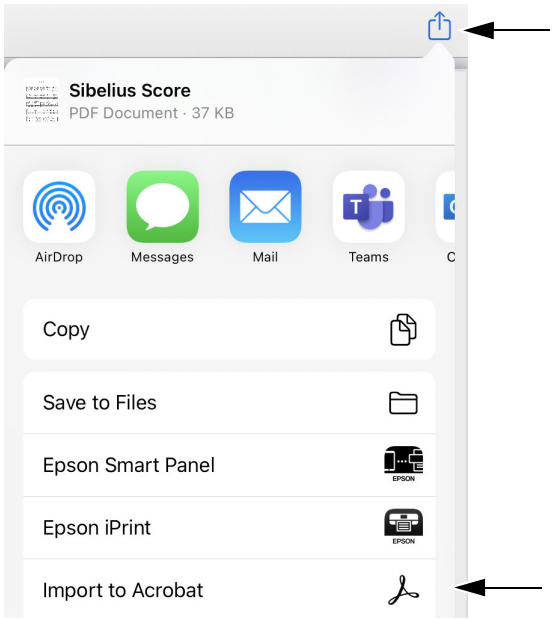
2 In Score view, tap the ... More menu and tap Print.

3 Do one of the following:

- Touch and hold on a page in the score preview, then release when the page is focused and tap the page.
- Touch the screen on the print preview page with two fingers, then move them farther apart.

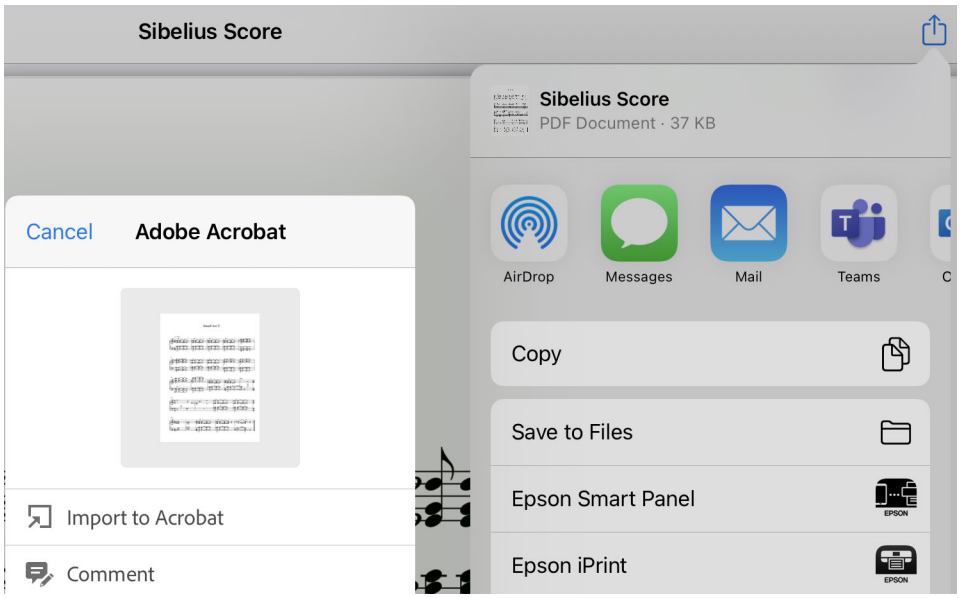
4 In the resulting PDF preview, tap the Send To icon in the upper right of the screen.

5 In the Send To menu, tap Import to Acrobat.



Send To menu: Import to Acrobat

6 In the Adobe Acrobat window, tap Import to Acrobat.



Import to Acrobat

You can get Adobe Acrobat Reader for free from the App Store.

Document Setup

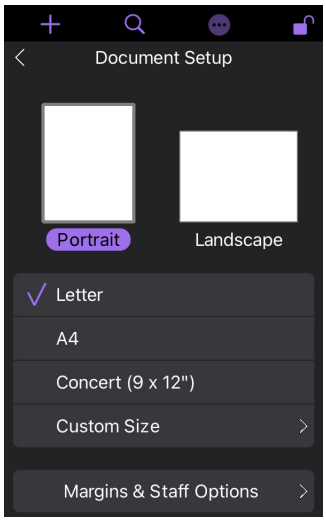
The Sibelius app lets you configure page orientation, page size, page margins, and staff size for your score. With Sibelius Ultimate, you can also configure the these options for individual parts (see Score and Parts).

To configure the Document Setup for the open score:

1 In Score view, tap the ... More menu and tap Document Setup.

2 To set the Page Orientation, tap Portrait or Landscape.

3 To set the Page Size, tap Letter, A4, Concert (9x12), or Custom Size.

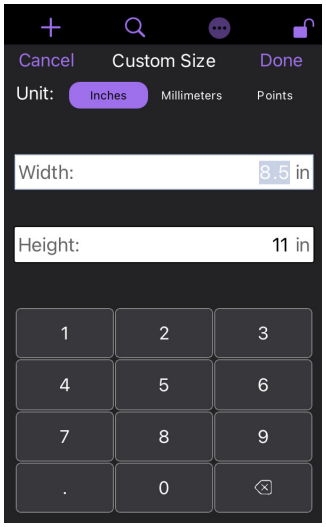


4 Tap anywhere on the screen to return to Score view.

To configure a custom page size:

1 In Score view, tap the ... More menu and tap Document Setup.

2 Tap Custom Size.



3 To set the Unit of measurement for the Custom Page Size, tap Inches, Millimeters, or Points.

4 Tap in the Width field and use the on-screen number pad to enter the desired page width.

5 Tap in the Height field and use the on-screen number pad to enter the desired page height.

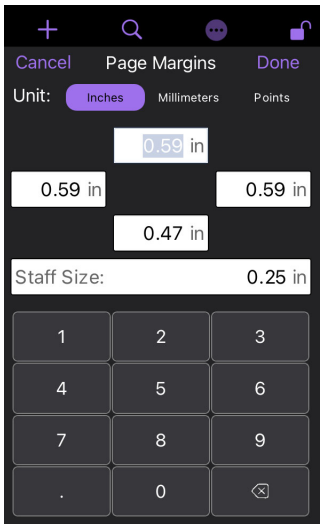
6 Tap Done to save the Custom Size settings and return the Document Settings (or tap Cancel to return to the Document Settings without saving changes to the Custom Size settings).

7 Tap anywhere on the screen to return to Score view.

To configure the page margins and staff size for the open score:

1 In Score view, tap the ... More menu and tap Document Setup.

2 To view the Page Margins and Staff Size settings, tap Margins & Staff Options.



3 To set the Unit of measurement for Page Margins and Staff Size, tap Inches, Millimeters, or Points.

4 Tap in each of the Page Margins field (left, top, right, and bottom) and use the on-screen number pad to enter the desired values for each.

5 Tap in the Staff Size field and use the on-screen number pad to enter the desired value.

6 Tap Done to save the Page Margins settings and return the Document Settings (or tap Cancel to return to the Document Settings without saving changes to the Page Margins settings).

7 Tap anywhere on the screen to return to Score view.

Score and Parts

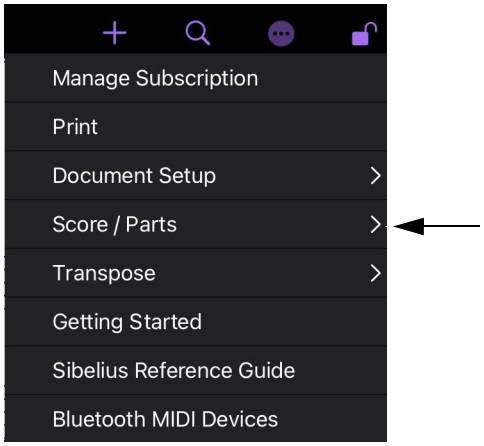
Viewing Parts

(Sibelius Artist and Sibelius Ultimate Only)

Sibelius Artist and Sibelius Ultimate for mobile let you separately view, edit, and print any of the parts in a score. Sibelius | Ultimate provides dynamic parts, so that any changes you make to notes, rhythms, and articulations, for example, in any individual part are made in the score. Likewise any such changes you make in the score are reflected in the corresponding part. However, it is important to note that certain changes made in parts are part-specific and are not updated in the score, such as the position of text objects or the spelling of accidentals (Sibelius Ultimate only). This lets you format parts independently of the score with the best layout for the performer.

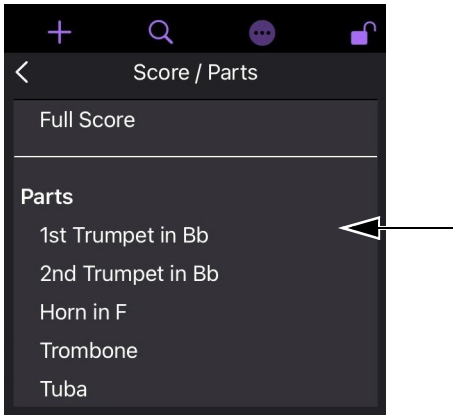
To view any part in a score for editing or printing:

1 In Score view, tap the ... More menu and tap Score / Parts.



More menu: Score / Parts

2 Tap the name of the part that you want to view. Tap Full Score to return to viewing the full score.



Score / Parts menu: Full Score and Parts options

3 Sibelius returns to Score view showing only the selected part for editing or printing.

In most cases, edits that you make in the part are also made in the score (and visa versa).

Choosing Print from the ... More menu when viewing a part prints that individual part only.

Switching Between Score and Parts

(Sibelius Artist and Sibelius Ultimate Only)

In addition to using the ... More menu to switch between the score and parts, you can use the following touch gestures or keyboard shortcuts.

To cycle between the score and parts:

- Press and hold on the title in the score header and drag left or right to cycle through the full score and parts. The full score is always left most, and the parts are to the right in score order (from top to bottom).

If you have an external keyboard, press W to switch between the full score and either the first part in the score or the last viewed part. Press Command+Option+‘ (accent) to view the next part or press Command+Option+Shift+‘ (accent) to view the previous part.

Make Into Part

(Sibelius Ultimate Only)

The Make Into Part command lets you convert a staff selection into a new part.

To make a staff selection into a new part:

1. Make a selection across one or more staves.
2. Using Command Search, type “Make Into Part.”
3. Tap Make Into Part in the search results and Sibelius opens the selection as a new dynamic part.

Feature Differences by Tier

This table identifies differences in features and functionality between the three tiers of Sibelius on macOS and Windows: Sibelius First, Sibelius Artist, and Sibelius Ultimate. Features that are not currently available with Sibelius for mobile on iPad or iPhone are also called out in **bold**.

Sibelius First A great introduction to working with the Sibelius software line. It supports up to four staves in a score and provides sufficient capabilities for most of your basic music notation needs. If you need more fully featured functionality, you can upgrade to Sibelius Artist or Sibelius Ultimate anytime through your Avid Master Account.

Sibelius Artist Great for students and skilled amateurs. It supports up to 16 staves and provides all the tools you need to create professional looking scores for music of moderate complexity.

Sibelius Ultimate A must for professionals and educators. It lets you create as many staves as the music demands, and it is extensively customizable, so you can make even the most complex music look perfect.

General	Sibelius First	Sibelius Artist	Sibelius Ultimate
Lets you...	Create simple scores with up to 4 staves—can open scores with more than 4 staves for review, but are read only	Create professional-quality scores and compose simple to moderate music—up to 16 staves; and can open scores with more than 16 staves for review, but they are read only	Compose, arrange, and publish professional-quality scores and parts of any size and complexity with as many staves as you need; create notation worksheets and exercises for education; and more
Availability	Free download	Subscribe monthly or annually, or purchase and own a perpetual license	Subscribe monthly or annually, purchase and own a perpetual license (educational discount available), trade-up from other notation software, or get network licensing
Number of computers a single copy can be installed on	N/A	2, but for use by one person only (so you can run a copy on your desktop and another on your laptop or surface). The Sibelius app can be run on your iPad or iPhone in addition to this.	
Software updates and support	Download the latest update as it becomes available	Access all new releases and Standard support through a subscription or renewable 1-Year Software Updates + Support Plan (included with a new perpetual license) **Your Avid Master Account also unlocks features for Sibelius for mobile.**	
AudioScore and PhotoScore **(not available with Sibelius for mobile)**	Includes AudioScore First and PhotoScore First	Includes AudioScore Lite and PhotoScore Lite	

Notation	Sibelius First	Sibelius Artist	Sibelius Ultimate
Accidentals	Normal and double only	Normal and double only bracketed	Normal, double, quarter-tones, bracketed
Metadata **(not available with Sibelius for mobile)**	Common ones only		Full set

Notation	Sibelius First	Sibelius Artist	Sibelius Ultimate
Bar numbers	Limited		Full range of formats
Barline types	Dashed, Double, Start Repeat, End Repeat, and Final only	All	
Bars, irregular	No	No, except pick-up bars	Yes
Cross-staff beams (keyboard music)	No		Yes **(not available with Sibelius for mobile)**
Beam/rest groupings	Fixed		Customizable
Brackets and braces	Fixed		Customizable
Change transposition of transposing instruments	No		Yes
Chord symbols appearance and MIDI/text input	Limited preset options		Fully customizable
Chord symbol AI-assisted auto-complete	No	Yes	
Cues	No		Yes
Dotted notes: single, double, triple	Single dotted	Yes	
Guitar chord diagrams	Limited		Yes
Guitar scale diagrams	No		Yes
Guitar tab	Basic only		Full
Instruments **(Common only with Sibelius for mobile for all tiers)**	Common only	Common, jazz, and world instruments only, with fixed number of staves	Full customizable range
Jazz articulations: falls, scoops, doits, and plops	No	Yes	
Custom lines	No		Yes
Rhythmic note values: 512th note (7 beams) to double breve (4 times duration of whole note)	32nd note to breve (twice duration of whole note)	All	
Custom Noteheads	No		Yes
Ossia staves	No		Yes
Page numbers	Automatic		Customizable
Special symbols	No		Yes
Split multirests in parts	No		Yes
Staves	Up to 4	Up to 16 per system	Unlimited

Notation	Sibelius First	Sibelius Artist	Sibelius Ultimate
Stemlets (half-stems) and feathered beams	No		Yes
Tuplets	Duplets (2:3) to sextuplets (6:4)	Duplets (2:3) to nonuplets (9:8)	Any (such as 2, 7, 44:31, and even nested tuplets)

Playback	SibeliusFirst	Sibelius Artist	Sibelius Ultimate
Advanced notation interpretation	No		Yes
Edit MIDI data **(not available with Sibelius for mobile)**	No		Yes
Includes Sibelius Sound Libraries **(single 900 MB sound library for all tiers with Sibelius for mobile)**	No	Sibelius Sounds (10 GB library) provides high-quality samples for most common instruments	Sibelius Ultimate Sounds (36 GB library) provides a full range of professional-quality orchestral, jazz, pop, marching band, and percussion
Loop playback **(not available with Sibelius for mobile)**	No		Yes
Half-speed playback **(not available with Sibelius for mobile)**	No		Yes
Espressivo 2.0 **(not available with Sibelius for mobile)**	No	Presets only	Customizable rhythmic feel
Live Tempo (tap tempo) **(not available with Sibelius for mobile)**	Limited—playback only		Record, edit, clear, and play back Live Tempo
Playback markings on specified repeats **(not available with Sibelius for mobile)**	No		Yes
Playback of hairpins	Fixed		Adjustable **(Fixed only with Sibelius for mobile)**
Playback of ritardandi and accelerandi	Fixed		Adjustable **(Fixed only with Sibelius for mobile)**
Playback fermatas	Fixed		Adjustable **(Fixed only with Sibelius for mobile)**
Words that affect playback (such as legato)	Fixed		Editable **(Fixed only with Sibelius for mobile)**

Utilities	Sibelius First	Sibelius Artist	Sibelius Ultimate
Annotate **(not available with Sibelius for mobile)**	Yes		
Arrange: automatic arranging and orchestration **(not available with Sibelius for mobile)**	No		Yes
Comments	Yes		
Compare different scores or versions **(not available with Sibelius for mobile)**	No		Yes
Copy and paste to Word and other programs	No	Low resolution (96 dpi) only **(text only with Sibelius for mobile)**	Yes **(text only with Sibelius for mobile)**
Display timecode **(not available with Sibelius for mobile)**	No	Single format	Customizable format
Edit Dynamic Parts	No	Limited	Full
Edit word menus **(not available with Sibelius for mobile)**	No		Yes
Export a log of changes to a score **(not available with Sibelius for mobile)**	No		Yes
Export lyrics as text file **(not available with Sibelius for mobile)**	No	Yes	
Filters for editing similar objects **(not available with Sibelius for mobile)**	No	Quick filters only	Yes
Find **(not available with Sibelius for mobile)**	No		Yes
Focus on staves	No		Yes
Graphics export (for creating worksheets and other content) **(not available with Sibelius for mobile)**	No		Yes
Highlight music **(not available with Sibelius for mobile)**	Yes		

Utilities	Sibelius First	Sibelius Artist	Sibelius Ultimate
Ideas Hub **(not available with Sibelius for mobile)**	No	300 library ideas included and lets you capture your own ideas (editing not supported)	2,000+ library ideas included, and lets you capture and edit your own ideas and add to a score and/or the library
Import MusicXML files	Yes		
Instrument changes	No		Yes
Join scores together **(not available with Sibelius for mobile)**	No		Yes
Keyboard shortcuts	Fixed		Customizable **(Fixed only with Sibelius for mobile)**
Lyric verses allowed	2	5	Unlimited
Lyrics from text file **(not available with Sibelius for mobile)**	No		Yes
Note input options **(not available with Sibelius for mobile)**	Fixed	Limited	Full
Panorama scroll view	Yes		
Paper and desk textures **(not available with Sibelius for mobile)**	40		Over 60
Part extraction	No		Yes
Paste as Cue	No		Yes
Plug-ins **(not available with Sibelius for mobile)**	None	38 included	Over 140 included
Inspector window to edit individual objects **(not available with Sibelius for mobile)**	No		Full
Rehearsal marks	No	Default only	Fully customizable
Repeat structures	Fixed	Customizable	Fully customizable
Rulers **(not available with Sibelius for mobile)**	No		Yes
Score Starter: (40 genre-specific templates) **(not available with Sibelius for mobile)**	Yes		No
Slide notes and rests	No	Yes	

Utilities	Sibelius First	Sibelius Artist	Sibelius Ultimate
Special page breaks **(not available with Sibelius for mobile)**	No		Yes
Score Subsets	Can view and edit, but cannot create or delete		Create, delete, view, and edit
Timeline window **(not available with Sibelius for mobile)**	No		Yes
Swap voice **(not available with Sibelius for mobile)**	No		Yes
Versions **(not available with Sibelius for mobile)**	Latest (head) version only	Save, view, and print only	Yes
Video, including timecode and hit points **(not available with Sibelius for mobile)**	No	Add video, add/edit hit points	Yes
Viewing options for Magnetic Layout, page margins, note colors, full screen, and more **(not available with Sibelius for mobile)**	No		Yes
Worksheet Creator **(not available with Sibelius for mobile)**	No		Yes

Publishing	Sibelius First	Sibelius Artist	Sibelius Ultimate
Advanced layout features **(not available with Sibelius for mobile)**	No		Yes
Auto Layout options **(not available with Sibelius for mobile)**	No		Yes
Edit fonts **(not available with Sibelius for mobile)**	No	Limited	Full
Edit staff types **(not available with Sibelius for mobile)**	No		Yes
Edit text styles **(not available with Sibelius for mobile)**	No		Yes
Engraving rules (hundreds to edit) **(not available with Sibelius for mobile)**	No		Yes

Publishing	Sibelius First	Sibelius Artist	Sibelius Ultimate
Headers/footers	No	Yes	
House Style import/export **(not available with Sibelius for mobile)**	No	Import only	Yes
Intelligent Rests	No	Yes	
Magnetic Layout	Fixed		Fully customizable **(Fixed only with Sibelius for mobile)**
Manage Dynamic Parts	No		Yes
Manuscript papers (preset score layouts)	Includes a few, but you cannot create your own		Includes many, and you can create your own **(Fixed only with Sibelius for mobile)**
Multiple staff size **(not available with Sibelius for mobile)**	Fixed		Fully customizable
Note spacing rules	Fixed		Fully customizable **(Fixed only with Sibelius for mobile)**
Reset position/design of objects	Limited		Yes
Set default object positions **(not available with Sibelius for mobile)**	No		Yes
Staff spacing	Fixed	Manual adjustment only	Yes

Export and Share	Sibelius First	Sibelius Artist	Sibelius Ultimate
Audio recording export	N/A	WAV, AIFF, and MP3 **(not available with Sibelius for mobile)**	
Email score as .sib or .pdf	No	Yes	
Graphics file export **(not available with Sibelius for mobile)**	No	PDF export only	Standard bitmap and vector formats (SVG, PNG, JPG, BMP, TIFF, GIF, and PDF)
MIDI file export—Type 0 and Type 1 any device **(not available with Sibelius for mobile)**	No	Yes	
MusicXML file export (compressed or uncompressed) **(not available with Sibelius for mobile)**	No	Yes	

Export and Share	Sibelius First	Sibelius Artist	Sibelius Ultimate
Previous version export **(not available with Sibelius for mobile)**	No	Yes	
Publish directly to ScoreExchange.com **(not available with Sibelius for mobile)**	No	Yes	
Sibelius Cloud Sharing **(not available with Sibelius for mobile)**	10 scores	20 scores	Unlimited (up to 1 GB storage)
Video file (Export score as) **(not available with Sibelius for mobile)**	No	Yes	

For technical support go to
www.avid.com/support